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# TEXAS COMMISSION ON LAW ENFORCEMENT

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## Technical Assistance Bulletin

To: All Texas Law Enforcement Agencies/Contract Training Providers/Licensees  
From: Kenny Merchant/Director, Credentialing and Field Services  
Regarding: **Credit for Out-of-State Service Time and Training**  
Date: March 2, 2020

Under specific circumstances, the Commission will award credit for service time and training to peace officers from out-of-state (OOS) or Federal law enforcement agencies (military service credit will be awarded under a different format). The credit will occur only AFTER the person has obtained their Texas Peace Officer License. As the license is not issued until the person is actually appointed at a Texas agency, the credit cannot be awarded at the time of initial license application. It is necessary for the licensee to contact the Commission, after appointment, to request the addition of the credit.

Service credit will be awarded only for full-time service, accepted and recorded by the regulatory entity for their previous agency, with documentation provided. In most states, this will be a Peace Officer Standards and Training (POST) type entity. For the Federal Agencies, it will be the Records Division of their respective agency. Part-time, Reserve, or other similar service time will not be credited.

Training Credit will be awarded in a lump sum, with no individual course break-down given on the Personal Status Report (PSR). Proof of completion of previous courses or award of certifications will remain on the previous agency records only and will not be entered into a licensee's Commission record. Both statute and Commission Rule require the completion of Commission approved curricula for certifications.

If the proper documentation was submitted at the time of the initial Texas license application, the licensee need only send a letter to the Commission requesting the addition of the service/training time. However, if the proper documentation was not received with the initial application, or more documentation is needed, the award will be delayed until the proper documentation is in place.