

## ***Bexar County Sheriff's Office (Deputy Sheriff - Detention Cadet)***

Bexar County Sheriff's Office is accepting applications for the position of Full-time Deputy Sheriff- Detention Cadet.

### **MINIMUM QUALIFICATIONS:**

- Graduation from High School or a General Education Development (GED) certificate
- Skill in communicating effectively, both verbally and in writing; skill in defending self
- Ability to read and comprehend narrative hand-written materials, including pass-on logs, round sheets, caution tags, cell search logs, etc
- Ability to read and comprehend printed materials, such as Standard Operating Procedures (SOPs), fire procedures, and the Inmate Handbook
- Ability to read and comprehend computer screen information and data when booking individuals
- Ability to prepare hand-written activity logs, and narrative incident and offense reports in a legible and grammatically acceptable manner to permit comprehension by the receiving party
- Ability to understand and exchange information with supervisors and co-workers when receiving assignments, instructions, shift change information, and while performing assigned duties and tasks
- Ability to understand and exchange information with the general public, including attorneys, jail visitors, and maintenance personnel
- Ability to interact with inmates, and provide verbal direction to affect conformance to rules, regulations, and other directives
- Ability to add and subtract when taking prisoner counts and reconciling discrepancies
- Must be a United States citizen
- Must have no prior arrest records for: driving while intoxicated, driving while impaired, no possession or trafficking of illegal narcotics or drugs, assault, stalking, family violence, theft, crimes of moral turpitude, or sexual offenses
- Military applicants must disclose any non-judicial discipline involving the Uniform Code of Military Justice
- Must not be currently under indictment for any criminal offense
- Must not be prohibited by state or federal law from operating a motor vehicle
- Must not be prohibited by state or federal law from possessing firearms or ammunition
- Must not have a felony conviction or be on probation
- Requires honorable discharge if a veteran
- Requires completion of the Bexar County Sheriff's Office written Exam
- Must pass a physical agility test
- Must secure and maintain a favorable background investigation from the Bexar County Sheriff's Office
- Must pass a psychological and physical exam; must secure and maintain TCOLE Basic Jailer

Certification within one year from employment date

- Must possess a valid driver's license
- May work weekends and perform shift work
- May be required to work more than 40 hours during the workweek

**Pay:**

- Cadets starting monthly salary of \$3,020.00.
- After graduation monthly salary will increase to \$3,161.00
- After successful completion of one (1) year probationary period salary will increase to \$3,359.00

**DESCRIPTION OF DUTIES:**

- Controls, secures and manages inmates at the Adult Detention Center and Jail Annex
- Supervises inmates assigned to work detail such as serving meals, preparing laundry, and performing routine maintenance in the jail facility
- Books and classifies inmates
- Transfers and transport inmates
- Performs inmate inspections, shakedowns and room searches
- Responds to and resolves crisis situations such as fights, fires and medical emergencies and restraining physically violent inmates
- Assists with inmates personal needs such as telephone calls, mail, laundry, visits and commissary
- Completes and processes required paperwork on inmates and events occurring within the jail facilities
- Performs related duties as required

**Contact:**

Applicant Processing/Recruiting Team  
Bexar County Sheriff's Office  
Office: 210-335-5627

[bcsorecruiting@bexar.org](mailto:bcsorecruiting@bexar.org)

**Apply at:**

[www.bcsocareers.com](http://www.bcsocareers.com)