

Openings as of 10/25/2021**Sergeant**

JobID: 508

**Position Type:**

Security

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[Email To A Friend](#)[Print Version](#)**Date Posted:**

10/22/2021

**Location:**

Police Department

**Closing Date:**

Until Filled

**Reports To: Chief of Police****Wage/Hour Status: Non-Exempt****Pay Grade: PD 3****Department: Police Department****Employment Contract: 226 Days****Primary Purpose:**

To Coordinate and supervise programs to oversee a police force communications division. To coordinate programs to ensure the safety of students, faculty and staff and provide for the protections of District Property.

**Qualifications:****Education/Certification:**

High School Diploma or GED

Active Advanced Texas peace Officers License issued by Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE), or meet all TCLEOSE licensing requirements

Valid Texas Driver's License

Candidate must have satisfactory outcome of fingerprinting background check. Non-refundable fee (approximately \$50.00) paid by the employee

**Special Knowledge/Skills:**

Formal supervisory training and/or college preferred

**Experience:**

Five years successful experience as a peace officer

Three (3) years supervisory experience or equivalent

**Major Responsibilities and Duties:**

1. Performs supervisory duties of subordinate police personnel to include disseminating information to shift operations, active investigations, current criminal activity, checking performance, appearance. and conduct: evaluating personnel; coordinating training needs; managing daily patrol operations; instructs District police training programs; and prepares and reviews evaluations.

2. Facilitates the efficient operation of the department
3. Review patrol officer reports and advises and assists officers.
4. Enforce District and department policies and operating regulations.
5. Enforce Federal. State. District and City laws, ordinances and rules and regulations.
6. Confers with local law enforcement, court and governmental officials on matters of mutual interest: assists local police agencies in serving warrants on property within the areas under the control and jurisdiction of the District.
7. Inspect and secure District facilities or areas as needed.
8. Assist the Chief of Police with duties as directed.
  
9. Coordinate with District administrators, staff and other agencies with arranging additional police services for any District or Community event.
10. Manage and coordinates the proper operation of District communication system.
11. Supervise all in-service training, major crime scenes/incidents and Investigator.
12. Oversees all DARE and SRO Officers.
13. Performs other duties as assigned.

#### **Other information**

Advanced knowledge of patrol functions, criminal investigations, and police report writing and criminal laws. Training in subduing offenders, including use of firearms, baton and handcuffs.

#### **Supervisory Responsibilities:**

Supervise and evaluate the performance police officers, sergeants, investigator, and patrol officers, all in-service training, and all major crime scenes and incidents

#### **Working Conditions: Mental Demands/Physical Demands/Environmental Factors:**

·**Tools/Equipment Used:** District vehicle, firearm, handcuffs, alarm system, security equipment, personal computer, typewriter, and copier.

·**Posture:** Ability to walk, stand, ride or sit for extended periods of time and operate a motor vehicle. Ability to use a bicycle.

·**Motion:** Ability to maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include effecting arrest, subduing resisting individuals, chasing fleeing subjects and running, walking, crouching or crawling during emergency operations.

·**Lifting:** Occasional lifting and carrying (15-20 pounds)

·**Environment:** Ability to effectively deal with personal danger which may include exposure to armed persons, dangerous animals, communicable diseases, hazards of emergency driving and traffic control. Ability to work in a highly stressful emergency environment, under intense threatening conditions. Ability to work exposed to inclement weather conditions. Ability to maintain physical condition to perform essential duties as specified by TCLEOSE; regularly work irregular hours; occasional prolonged hours; frequent district wide travel

·**Mental Demands:** Maintain emotional control under stress.

**The Superintendent reserves the right to waive any requirements for any qualified applicant. Not all applicants will be interviewed. Your resume, letter of interest, and other available information will be considered in the screening process.**

#### **“AN EQUAL OPPORTUNITY EMPLOYER”**

**It is the policy of South San Antonio ISD not to discriminate on the basis of race, color, religion, national origin, age, sex, gender identity, gender expression, sexual orientation or disability in its vocational programs, services or activities as required by Title VI of the**

**Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972;  
Section 504 of the Rehabilitation Act of 1973, as amended, and SSAISD's board policies  
DIA, FFH, and FFI**

**Employee Acknowledgement of Receipt**

**Date:** \_\_\_\_\_

FMLA regulations require all employers to post the updated FMLA notice.

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