Applications for this position may be submitted at the following link:

**PRIMARY PURPOSE**
The District Police Officer must demonstrate a commitment to the education of youth and the maintenance of an appropriate district learning environment through assisting school principals and staff in maintaining order, resolving conflicts, and ensuring that school rules are followed on school grounds and at school-related events. The incumbent is responsible for handling law enforcement and police related matters at District facilities as outlined in the Texas Penal Code, Code of Criminal procedures, District’s Board Policy, Management Guidelines, Departmental Rules Regulations, including municipal ordinances, county ordinances, and state laws, and as directed by the Chief of Police. Also, the District Police Officer must work independently, as well as cooperatively with school administration, students, staff members, other District police officers, and officers from all law enforcement agencies for positive campus security and safe and secure campus environments for the protection of all students, personnel, and visitors from physical harm and the prevention of property loss to the district due to theft or vandalism.

**QUALIFICATIONS**

**Education/Certification:**
- High School Diploma or GED
- Valid Texas Peace Officer License issued by Texas Commission on Law Enforcement (TCOLE)
- Valid Texas Driver’s License with good driving record that will meet and maintain insurability by the GISD Insurance Carrier
- Satisfactory outcome of fingerprinting background check

**Experience:**
- Background in law enforcement or work-related experience
- At least one (1) year of law enforcement experience in a full time position preferred, military, or 60 college hours and/or recent completion of the Basic Peace Officer Training School

**Special Knowledge and Skills:**
- General knowledge of criminal investigation, police report writing, and criminal laws
- Ability to exercise good judgment under potentially dangerous conditions
- Training and ability to subdue offenders, including use of firearms and handcuffs
- Eligible to be bonded as required by Texas Education Code Section 37.08(h)
- Ability interact and relate with students from a variety of ethnic and social backgrounds
- Ability to work well with both youth and adults
- Ability to communicate effectively (verbally and written)
- Ability to follow verbal and written instructions
• Ability to demonstrate the following core values: integrity, high expectations, commitment, respect, dedication to teamwork, and passion for a student-centered environment
• Ability to pass human performance evaluation (physical agility test), psychological, and drug tests

Physical Agility Test:

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Required Female Fitness Standards

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MAJOR RESPONSIBILITIES AND DUTIES:

• Respond to all calls requiring peace officer intervention or service, and initiate activity where needed to ensure a safe and secure environment
• Enforce laws, policies, and provisions of the Texas Penal Code, and Code of Criminal Procedure Texas Education Code and GISD policy and code of conduct
• Monitor/patrol and inspect checking District facilities and areas by walking or driving within the district jurisdiction checking for unauthorized persons or student movement.
• Monitor student behavior in all areas of the school and enforce safety rules.
• Exercise good judgment in assessing student behavior and handling student disciplinary problems so that errors will not occur misjudging the seriousness of a situation resulting in an inappropriate response.
• Prevent vandalism and theft of school property as well as disruptions caused by physical or verbal conflict between students when observed
• Obtain and process evidence for criminal investigations including witness statements and physical evidence
• Compile and maintain proper reports and all documentation. Submit oral and written reports to the school administration and District Police Department. Document each day’s activity and submit a copy to the district Police Department.
• Respond to all calls from principals or designees regarding crisis situations, accidents, and reports of crime.
• Respond to and assist in resolving conflicts and confrontations.
• Assist in evacuating students during emergencies.
• Refrain from inappropriate contact with students. Personal relationships with students on duty as well as off duty relationships with students are expressly prohibited.
• Comply with policies established by federal and state law, State Board of Education rule, and local board policy.
• Work overtime assignments as assigned as well as work on any shift assigned to by the Department. Although every effort is given to accommodate the employee’s personal needs, some assignments may occur with short notice.
• Operate all equipment including firearms according to established safety procedures.
• Work with district truancy officer, and on any campus, district facility, or other location that District events are scheduled.
• Executes all lawful processes; arrests offenders without warrant where authorized by law; investigates criminal offenses to detect and arrest criminals
• Enforce laws, including federal and state statutes, city ordinances and District rules and regulations
• Cooperate with all other law enforcement agencies
• Maintain traffic control at any District facility and/or event
• Perform other duties as assigned

Qualities of Effective Police Officer

• Perform all duties as outlined in district policies, rules, and procedures
• Work any hours, shifts, days, or assignments given to include holidays, weekends, etc., as designated by supervisor
• Serve as an appropriate, positive role model for students
• Perform special duty assignments, overtime, protective details and all other duties required
• Regular attendance and punctuality are essential functions of the job

Supervisory Responsibilities

None.

Equipment Used:
District vehicles that are security and/or police equipped, firearms, handcuffs, collapsible baton, OC/CS spray, alarm systems, fire extinguishers, security equipment, personal computer, and copier.

Working Conditions

Mental Demands/Physical Demands/Environmental Factors:
• Ability to maintain emotional control under stress amid constant contact with student, district personnel, visitors, and other members of the public.
• Ability to maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include effecting arrest, subduing resisting individuals, chasing fleeing subjects and running, walking, crouching or crawling during emergency operations
• Ability to walk, stand, ride or sit for extended periods of time.
• Mobility to direct traffic (pedestrian or vehicle)
• Specific hearing and visual requirements
• Ability to effectively deal with personal danger which may include sudden exposure to armed persons, dangerous animals, communicable diseases, hazards or emergency environment, under intense threatening conditions
• Day, evening, or night hours might be assigned in order to meet the security needs of the District.
• Ability to work exposed to inclement weather conditions
• Ability to maintain physical condition to perform essential duties as specified by TCOLE
• Will work various shifts

NOTE: This is not necessarily an exhaustive or all-inclusive list of responsibilities, skills, duties, requirements, efforts, functions, or working conditions associated with the job.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.