

Job Announcement for Chief of Police

City of Naples Texas

205 Main St.

Naples TX 75568

903-897-2271 City Hall

OPENING DATE: June 10, 2021

CLOSING DATE: Opened till filled

The City of Naples is seeking qualified candidates for the position of Chief of Police. The Chief reports to the Mayor and City Council. The Chief is responsible for planning, direction, and leading activities of the Naples Police Dept.

BENEFITS:

Starting salary range is \$ 42,000 to 46,000. Starting salary will be based on qualifications and experience.

Benefit package includes vacation time, sick leave, health benefits, and TMRS.

MINIMUM REQUIREMENTS:

- Must be 21 years of age.
- Must have a valid Texas driver's license.
- United States Citizen by birth or naturalization.
- High School diploma or equivalent.
- Must be TCOLE certified as a Peace Officer, minimum immediate level.

PRIMARY RESPONSIBILITIES:

- Patrol the city of Naples, and respond to 911 calls
- Enforce traffic and other State Laws and City ordinances
- Coordinate with Morris County Sheriff Office
- Perform police investigation, including preparation of affidavits, citations, and reports.
- Coordinate, assists, and cooperate with other surrounding Law Enforcement agencies and City Attorney as required.

- Maintain police records and files to ensure the department meets all state and local requirements.
- Provide budget information to the Mayor
- Maintain police vehicles and all related police equipment.
- Provide expertise to the Mayor and City Council in support of the Town's security and code enforcement
- Report activity monthly to the City Council

QUALIFICATION:

- Advanced Peace Officer certification issued by TCOLE preferred
- Strong communication, public relations, organizational, and interpersonal skills
- Knowledge of criminal investigation, police report writing, criminal procedure, (including lawful arrest, search, and seizure)
- Knowledge of criminal and civil rights and laws applicable to peace officers
- Knowledge of overall operations of a police dept.
- Training and the ability to properly cite, detain, arrest and assist in the prosecution of offender

The first review of applications will be July 12, 2021. This position will stay open till filled. The hiring process is designed to allow candidates to demonstrate their qualities that make them an idea fit as Chief of Police for Naples. In addition to submitting an application, and background information finalist will be asked to participate in a personal interview.

Applicants must submit:

- Personal History Statement Form: form available on the TCOLE web site: tcole.texas.gov/content/forms-and-application
- Copy of Driver's License
- Authority to Release Information Waiver
- Copies of Certification and Training should be included

For Consideration, please submit resume to one of the following:

- naplesmayor@windstream.net
- Mail to City of Naples, P.O. Box 340, Naples TX 75568
- Resume may be dropped off at City Hall, Atten: Naples Mayor

