

**CITY OF WEATHERFORD, TEXAS
JOB OPPORTUNITY ANNOUNCEMENT**

POSTING DATE: November 15, 2016

JOB ANNOUNCEMENT NO. 1971/11/15/2016

POSITION TITLE: **POLICE OFFICER**

SALARY: \$23.16 per hour (\$48,172.80 per year)
\$23.74 per hour (\$49,377.12 per year) w/Bachelor's

ESSENTIAL TASKS: Under direction of the Police Sergeant, employee performs general police work and is responsible for the protection of life and property; for the prevention, detection, and investigation of crime; and for maintaining law and order. Responds to police calls from dispatcher; house or business burglary, auto thefts, auto accidents, criminal mischief, alarms, domestic violence, unlocks vehicles for citizens, assistance to the elderly or disabled persons who have accidents in the home; drive to scene; provide protection or assistance or apprehend suspects; delivers city council packets/agenda's. Write Police reports when offense occurs which necessitates documentation; adheres to Police procedures. Patrol city streets when not on an assigned call (drive bys and foot patrols); buildings or home for burglars; issue traffic citations; serve warrants; assists citizens. Performs miscellaneous duties: attend shift briefings, obtain assignments and equipment, compile reports, appear in Court for testimony, communicate with other Officers, Detectives, District Attorney's Office about cases; transfer prisoners to and from County Jail to Courthouse; assists Police Telecommunications personnel in a professional manner. In the absence of Police Corporal, the senior ranking officer acts as superior officer. Performs other duties as required or assigned.

MINIMUM QUALIFICATIONS: **Must possess a Basic Peace Officer Certification from the Texas Commission on Law Enforcement or be currently attending an accredited Texas Basic Police Academy. Applicants who are certified from another state and do not possess a TCOLE Basic Certification or above must pass the TCOLE test before a conditional offer of employment will be tendered.** Must be a citizen of the United States. Must be at least 21 years of age. High School diploma or GED.

Must have a valid Texas Driver's License and driving record must meet or surpass guidelines as set forth by the City. Any service in the military must be accompanied by an honorable or general discharge with "honorable conditions." Possess 20/20 vision either corrected or uncorrected in each eye. Must be free of dichromatic color blindness, night blindness and any other visual deficiencies or limitations. Possess hearing with less than a 30 decibel loss, either corrected or uncorrected in each ear. Have weight in proportion to height. Must pass the National Police Officer Selection Test with a minimum score of 70% on each section (Math, Reading Comprehension, Grammar, and Writing), as well as a report writing exercise. Must complete a physical fitness evaluation which will consist of a one and one half (1 ½) mile run, maximum push-ups in one (1) minute, and maximum sit-ups in one (1) minute. Be declared in satisfactory psychological and emotional health by a licensed psychologist or psychiatrist as prescribed by the Weatherford Police Department. Be declared in satisfactory physical health and free from drug dependency by a physician as prescribed by the Weatherford Police Department. Due to the nature of this position, criminal history must be clear. Some knowledge of criminal, juvenile and traffic laws. Good knowledge of the geographic layout of the City and landmarks. Good knowledge and skill in the use and care of firearms and police related equipment such as telecommunications equipment. Ability to operate patrol vehicle in all types of conditions including pursuit in a safe manner. Skill and ability in subduing and handcuffing suspects. Skill and ability in writing narrative reports. Ability to communicate effectively via police radio, telephone, and in person with citizens, co-workers, supervisors, including persons of diverse backgrounds, without bias and prejudice. Ability to make ethical decisions that conform to applicable laws, Departmental Policy and Regulations without supervision when appropriate. Ability to read and understand highly technical handbooks such as law books, and penal codes. Ability to write records and reports. Good knowledge of basic mathematical functions including addition, subtraction, multiplication, division, and basic algebra for accident reconstruction. Good knowledge of first aid techniques and procedures. Good knowledge or ability to learn basic keyboarding, personal computer skills, and police related software. Ability to respond to "call-in" and/or "call-back" at anytime within thirty (30) minutes of notification. Ability to sit for extended periods of time in vehicle and at desk. Ability to walk, run, climb, stand, stoop, squat, crouch, twist, reach, push, pull, jump, and kneel while performing duties such as securing crime scene, and apprehending suspects. Ability to lift, carry, and drag objects or persons weighing up to 100 lbs. Ability to operate foot controls on vehicle. Ability to visually inspect or observe suspects and drive patrol car. Visual discrimination required to identify suspect's clothing, features, license plates; good night vision and color perception. Ability to hear and respond to commands and other persons in emergency and non-emergency situations. Ability to communicate effectively with other officers, suspects, victims, witnesses, Police Telecommunicators, Court personnel and the general public. Fine dexterity with fingers and hands required to handle items, operate telecommunications equipment, and operations of firearms. Ability to work under stressful conditions for extended periods of time. Ability to work rotating shifts.

HOW TO APPLY: APPLICATIONS ARE AVAILABLE FROM AND RETURNABLE TO: HUMAN RESOURCES, 303 PALO PINTO, WEATHERFORD, TEXAS OR FROM OUR WEBSITE AT www.weatherfordtx.gov.

**Test dates will be announced once a sufficient pool of applicants has been established.
There will be multiple testing dates and applicants will have ample notification of the dates and times.**

**For questions regarding the testing process please contact:
Sergeant Jason Hayes at 817-598-4315 or jhayes@weatherfordtx.gov**

Applicants should be aware that upon employment, if offered, employment is contingent upon verification of citizenship/immigration status, as required by the Immigration Reform Control Act of 1986, by furnishing original documents such as: (1) Drivers License; and (2) Social Security card OR Certified Copy of State Issued Birth Certificate. All applicants for positions requiring the ability to drive a motor vehicle should be aware that driving records will be checked prior to an employment offer and that the driving records may be checked at any time while the individual works for the City. In some instances, criminal histories may be obtained. Physical examinations and drug screenings are also required upon an employment offer and any prospective employee should be aware that the City reserves the right to repeat such testing at any point during employment.

**AN EQUAL OPPORTUNITY EMPLOYER M/F/D AND SUPPORTER OF A DRUG AND SMOKEFREE WORK PLACE SEE
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