The Rollingwood Police Department is now accepting applications for the position of Police Officer. Rollingwood is a community of approximately 1500 people. It is situated only minutes from downtown Austin. The historic capital region of Texas is known for its music and food scene as well as scenic hill country topography. Rollingwood residents are supportive of their police department which operates under the community policing model. Officers enjoy every other weekend off. A generous benefits package includes: the maximum employee and city contribution into the Texas Municipal Retirement System (TMRS), 100 percent health care coverage for the employee, paid vacation, shift differential pay, FTO pay and additional pay for TCOLE Intermediate, Advanced and Master certificates.

Requirements:

1. Must be 21 years of age with a current TCOLE license
2. Must be a United States Citizen
3. Must possess a valid Texas driver’s license
4. Must NOT have been discharged from any military service under less than honorable conditions, specifically: Under other than honorable conditions; bad conduct; dishonorable; or any other characterization service indicating bad behavior
5. Cannot have violated any TCOLE rule or provision of Occupation Code, Chapter 1701
6. Must be of good moral character
7. Must be capable of performing all essential job functions
8. Must successfully complete the following: Thorough background investigation; interview; provide supporting documents

Essential Functions:

Essential functions may include, but are not limited to, the following:

Promotes a secure environment by patrolling, on car, by foot and on bike, the City, deterring crime by presence, assisting in high risk situations, providing special surveillance operations, taking reports, operating Police equipment, enforcing State and local laws and City ordinances, subduing combative or uncooperative citizens, making lawful arrests and keeping the peace on civil scenes.

Enforces traffic laws by patrolling roadways, responding to calls from Dispatch Center, observing violations and making traffic stops, searching vehicles when probable cause is found, issuing citations or verbal warnings and filing reports.

Reports on motor vehicle accidents by responding to accidents, clearing the road way, interviewing involved parties, observing and recording evidence at the scene, interpreting and drawing conclusions from evidence, making an overall assessment of the incident, taking appropriate actions, issuing citations and filing reports.
Investigates crimes by responding to calls for service, interviewing witnesses, victims and suspects, gathering and documenting evidence, submitting evidence, filing reports, issuing citations, taking suspects into custody, and filing charges through the District / County Attorney’s office.

Maintains positive community relations by answering citizen’s questions and providing various other forms of civic service and assistance for citizens, by surveying the public to evaluate problem areas and specific needs and questioning citizens for their opinions on Police matters.

**How to apply:**

Qualified applicants can download the City application from our website at https://www.rollingwoodtx.gov/police/page/patrol-officer or can pick up the documents at The Rollingwood Police Department at 403 Nixon Dr, Rollingwood, Texas 78746. Applicants should mail their packet or drop it off at 403 Nixon Dr. Austin, Tx 78746 special attention: Corporal Dan Arispe. Please include all certificates.

**Compensation/Benefits:**

Salary $51,267.63 to $63,286.50 based on level of Peace Officer Certification. Excellent benefits including 20 year TMRS retirement, 100% employee paid health insurance, 14 paid holidays (if the employee works on the holiday they earn double time and half their hourly wage), vacation and sick time. Uniforms and firearm are furnished. There is a **$2000.00 sign on bonus details to follow.** The City is a member of the Texas Municipal Retirement System (TMRS). Employees contribute 7% of their gross income on a pre-tax basis. The City matches 2/1; 14%.

Equal Opportunity Employer

The City of Rollingwood is an equal opportunity employer. We believe that every employee has the right to work in surroundings that are free from all forms of unlawful discrimination. It is our policy that all decisions involving any aspect of the employment relationship will be made without regard to race, color, sex, creed, religion, age, marital status, national origin, citizenship, the presence of any sensory, mental, or physical disability, veteran status, or any other status or characteristic protected by local, state, or federal law. Discrimination and/or harassment based on any of those factors are totally inconsistent with our philosophy of doing business and will not be tolerated.