

## Police Training Coordinator

Tracking Code  
605-153

### Job Description

The purpose of this position is to coordinate, train and prepare basic Police recruits to become state licensed peace officers. This is accomplished by teaching Police related courses, identifying and recruiting potential instructors, developing course content, writing performance appraisals for students and conducting physical fitness training. Other duties include instructing in-service training, facilitating group discussions and practicals and developing class and training schedules.

### Required Skills

- Teaches police related courses by preparing curriculum per mandates
- Identifies and recruits potential instructors by networking with other related agencies
- Develops course content by maintaining knowledge of current trends in Policing
- Writes performance appraisals for students by monitoring student progress
- Conducts physical fitness training by performing physical fitness protocols with recruit officers
- Instructs in-service training by preparing course materials
- Facilitates group discussions and practicals by observing student performance in practical exercises
- Develops class and training schedules by contacting instructors

### Required Experience

Bachelor's degree and 5-7 years experience.

FLSA: Exempt

NCTCOG is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All candidates must successfully pass a pre-employment drug screen and national criminal background check in order to receive an employment offer from NCTCOG.

The North Central Texas Council of Governments participates in the federal E-Verify program in order to verify a new employee's authorization to work in the United States. Applicants must be lawfully authorized to work in the U.S.

**Job postings are kept open for a minimum of 10 calendar days and may close anytime thereafter at the discretion of the hiring manager.**

Job Location  
Arlington, Texas, United States

Position Type  
Full-Time/Regular

To apply, go to <https://nctcog.silkroad.com/epostings/index.cfm?fuseaction=app.jobInfo&version=1&jobid=605>