



**ANDERSON COUNTY  
SHERIFF'S OFFICE  
W. R. FLORES, SHERIFF**  
1200 E. LACY ST. PALESTINE, TEXAS 75801  
PHONE 903-729-6068 FAX 903-729-3022



**Job Vacancy Announcement**

09-01-2023

**Position:** Deputy (Full-Time)

**Open until:** 12-01-2023

**Salary:** \$46,000 annually (\$48,400 effective 01-01-2024), TCOLE certification pay up to \$3,000 annually. Step pay: \$1,200 annually after 24 months, additional \$1,800 annually after 60 months of service. Paid overtime and holidays, TDCRS retirement benefits. Issued uniforms and firearm, take-home vehicle (up to 25 miles outside county), and paid training.

**Summary of Position:** Performs public safety work. Work involves the enforcement of criminal and general laws of the State of Texas. May train others.

**Essential Duties:**

- Patrols and detects violation of state laws and regulations, makes violator contacts, and places violators in custody or issues citations or warnings.
- Patrols in high crime areas with appropriate action to reduce crime.
- Patrols assigned areas and County office buildings, grounds, and parking facilities to check for security violations.
- Apprehends criminals, rescues victims, seizes illegal contraband, detects and prevents terrorist attacks, and disrupts criminal organizations.
- Conducts personnel, traffic, and criminal investigations. Prepares complaints and cases for presentation in court; preserves and presents physical evidence; testifies in court; and reports disposition of case.
- Serves traffic and criminal warrants and arrests, processes, and transports prisoners.
- Performs disaster rescue operations, responds to critical incidents and major investigations, cares for the injured, controls crowds, and directs traffic.
- Removes debris from roadway; assists stranded motorists; and arranges for transportation, repair, or towing services.
- Maintains liaison with appropriate personnel and entities to collect and share relevant information.
- Answers inquiries pertaining to legal, policy, or procedural information.
- Plans and participates in safety programs.
- Performs routine maintenance and servicing of assigned fleet vehicles, and prepares activity, auto, mileage, repair, and gasoline consumption reports.
- Trains consistently with issued weapons and equipment and maintains all equipment in proper condition.
- May train others or provide guidance to less tenured staff.
- Performs related work as assigned by Sheriff.

**A job profile is not a comprehensive job description.**

**Minimum Qualifications:** High School Diploma or GED is required. Must be 21 at time of employment and have a valid Texas driver's license. License as a basic peace officer in good standing with TCOLE. Must pass criminal history background check, drug screen, physical and psychological examination.

Applications are mandatory and available online at [www.co.anderson.tx.us](http://www.co.anderson.tx.us) under the Sheriff's tab or Employment Opportunities tab.