



# BURLESON COUNTY SHERIFF'S OFFICE

GENE HERMES  
SHERIFF

1334 HIGHWAY 21 EAST  
CALDWELL, TEXAS 77836

**POSITION:** Detention Officer

**APPLICATION DEADLINE:** Open until filled

**APPLICATION FORMS:** may be obtained at the Burlson County Sheriff's Office located at 1334 State Hwy 21 East Caldwell, Texas, or on the TCOLE website.

Submit applications to the Burlson County Sheriff's Office or email [sedwards@burlsoncounty.org](mailto:sedwards@burlsoncounty.org) or [jailadmin@burlsoncounty.org](mailto:jailadmin@burlsoncounty.org) for questions or more information.

**EDUCATION & CERTIFICATIONS:** Applicant must have a High School Diploma or GED Certificate. Applicant must possess a valid Texas driver's license. Must be able to communicate the English language both orally and in writing.

**GENERAL:** This is a position requiring some physical labor and able to lift at least 50 pounds. Individual must be able to pass a drug test, be at least 18 years of age, and have a current Driver's License. Individuals must have a clear criminal history. Must be able to sit or stand for long periods of time and be able to work shift work.

**DUTIES & REQUIREMENTS:** Work 12 hours shifts depending on assignment; some duties include responsible for daily supervision of inmates, inmate activity, completing forms, cards and reports, assist dispatcher with incoming calls and radio traffic, and distributes prescribed medication. Detention Officers must assist in jail transports and other tasks assigned by jail supervisor/s.

**COMPENSATION:** \$19.38/hr for TCOLE licensed and TCOLE basic certificate. Pay increase with additional TCOLE certificates (ie: Intermediate, Advanced, and Master).

**BENEFITS:** Medical, dental, vision and life coverage are provided for the employee and paid for by the County after 30 days of full-time employment. Sick leave, compensation leave, vacation leave, and holiday time provided.

