



GRIMES COUNTY SHERIFF'S OFFICE

NARCOTICS INVESTIGATOR WANTED!

Starting salary \$63,100 per year with a take home vehicle to any county adjoining Grimes County!

DUTIES AND RESPONSIBILITIES

1. Narcotics investigator will work with Navasota PD, Todd Mission PD and other agencies or departments to combat illegal drug use and distribution.
2. Performs skilled investigative work involving alleged crimes against persons or property that have a narcotics nexus from the office and in the field under minimal supervision.
3. Serves as a backup for sheriff's patrol and investigative personnel.
4. Obtains written or tape-recorded statements, depositions, or admissions.
5. Questions or interrogates complainants, witnesses and suspects; apprehends suspects and makes arrests.
6. Prepares and serves search warrants.
7. Follows directives under the Texas Code of Criminal Procedure (CCP) for the seizure, documentation, handling, storage, forfeiture, and final equitable disposition of contraband, including motor vehicles and cash.
8. Files Federal Equitable Sharing Request Forms when necessary.
9. Searches crime scenes for and secures evidence to be reported for classification.
10. Contacts other agencies and law enforcement jurisdictions to exchange information, including but not limited to DPS, DEA, ATF, and other criminal history or intelligence resources.
11. Prepares, submits, and follows-up on crime laboratory requests.
12. Reviews cases being prepared for trial with emphasis on the evidentiary and legal issues crucial to successful prosecution. Prepares detailed reports of activities and investigations made; consults with prosecutors and prepares case report for court action; testifies in court.
13. Coordinates with the Medical Examiner and JP to attend narcotics related autopsies as required.
14. Assists in providing training to department deputies in the area of narcotics criminal investigations.
15. Maintains availability by radio or telephone for consultation.
16. Performs duties in conformance with federal, state, and county laws and ordinances.

REQUIRED MINIMUM QUALIFICATIONS

TCOLE INTERMEDIATE OR ABOVE LICENSE

GOOD MORAL CHARACTER

TWO YEARS OF NARCOTICS INVESTIGATIVE EXPERIENCE

Contact Lt. James Racus at 936-285-7442 or email at james.racus@grimescountytexas.gov