



HCFMO POSTING

FIRE / ARSON INVESTIGATOR – PART-TIME	
DIVISION: Investigations	Supervisor: Lieutenant
GENERAL: A Fire/Arson Investigator is a certified peace officer that investigates the origin and cause of fires or explosions that threaten life, property, or the environment. The Fire/Arson Investigator reports to a supervisor and any management member and may work from either office or field location, depending on the work assignment. The incumbent has a working knowledge of recognized standards for fire investigations, fire inspections, fireworks, and fire and life safety hazards, including LGC. 352.016.	
PRIMARY RESPONSIBILITIES: Investigates the origin and circumstances of assigned fires and explosions and determine whether the event was the result of design, carelessness, or natural cause based on nationally recognized standards. Ensures quality, accuracy, and timely completion of assigned tasks including program management in accordance with Harris County Fire Marshal's Office (HCFMO) policies and procedures. Assist in preparing a case to present to the district attorney or other proper authority where there is evidence of an incendiary fire. Performs administrative functions in accordance with policies and procedures, including completing, reviewing, and maintaining records and reports; and developing summary data reports, as required. Performs as a member of an Incident Management Team during emergency or disaster situations. Maintains situational awareness of all HCFMO activities. Serves on committees, boards, or other teams as assigned by the Fire Marshal. Performs assigned tasks safely and documents and reports initial accidents, injuries, or health exposures in accordance with accepted safety practices and HCFMO policy. May be assigned to any division within the HCFMO. Performs other duties as directed by a supervisor or senior staff member.	
MINIMUM REQUIREMENTS / SPECIAL SKILLS/EDUCATION: <ul style="list-style-type: none"> • High School diploma or GED equivalent. Licensures/Certifications: <ul style="list-style-type: none"> • At the date of hire, possess a valid license driver's license, State of Texas Class C • Texas Commission on Fire Protection (TCFP) Advance Fire Investigator • Texas Commission on Law Enforcement Advance Peace Officer (or higher) Preferences: <ul style="list-style-type: none"> • International Association of Arson Investigators (IAAI) Fire Investigation Technician certification and/or Certified Fire Investigator certification. 	
INTERESTED HCFMO APPLICANTS: Apply here: Fire/Arson Investigator – Part-Time	
HCFMO is an Equal Opportunity Employer	