



**POLK COUNTY (TX)**  
invites applications for the position of:

**1037-DEPUTY SHERIFF  
(PATROL)**

**SALARY:** \$17.24 Hourly  
\$1,379.12 Biweekly  
\$2,988.08 Monthly  
\$35,857.00 Annually

**DEPARTMENT:** SHERIFF

**OPENING DATE:** 04/16/21

**DESCRIPTION OF POSITION:**

Protects county residents and property and enforces laws, as appropriate.

**\*\*THIS POSITION IS POSTED UNTIL FILLED\*\***

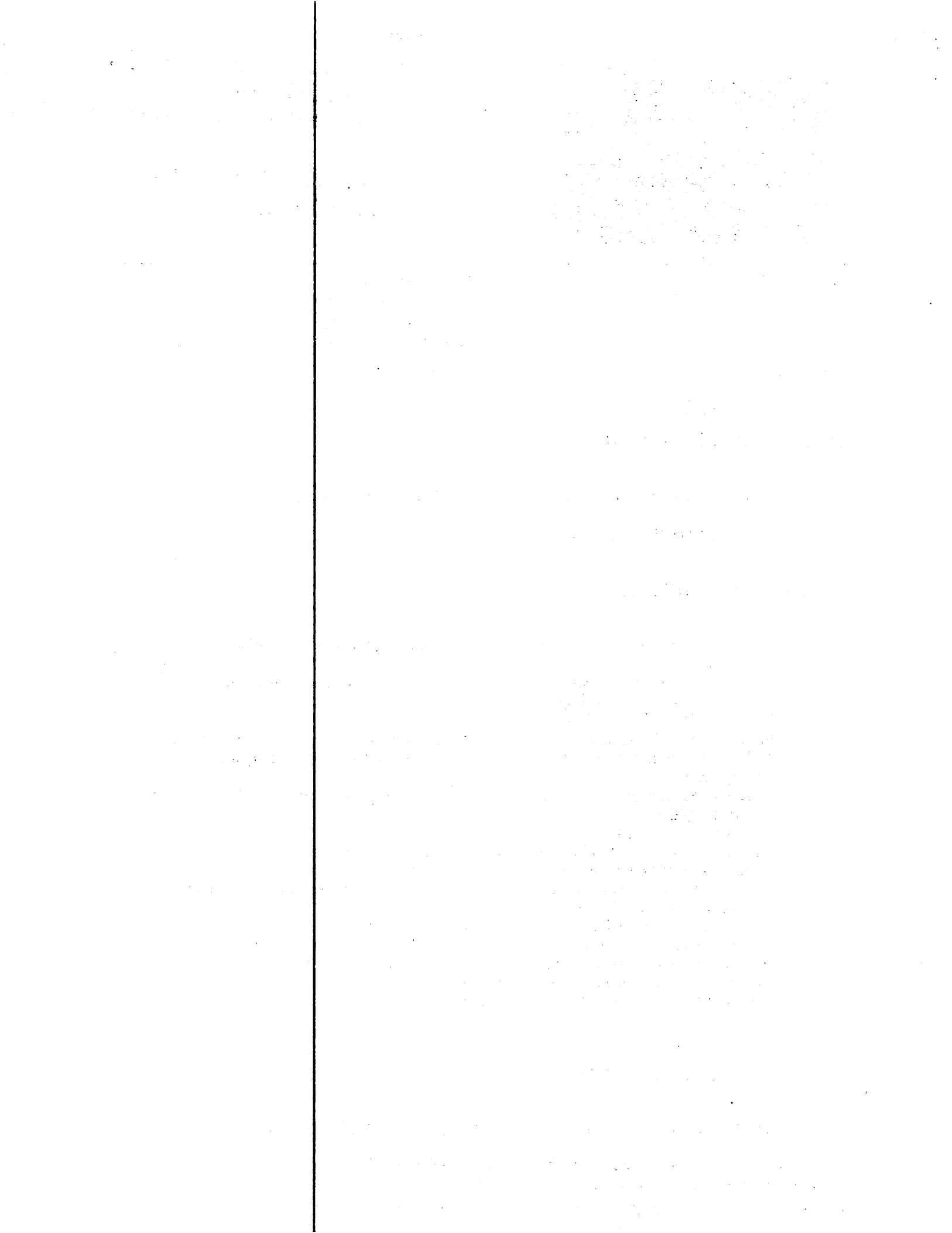
**EXAMPLE OF DUTIES:**

- Patrols an assigned area, generally by vehicle, to prevent crimes and enforce laws and regulations;
- Responds to emergency calls and routine complaints and takes action as necessary;
- Chases and apprehends suspects;
- Issues traffic citations and directs traffic;
- Investigates traffic accidents, civil disturbances, and crimes against persons and property and assists federal, state, and local law enforcement officials with investigations and emergencies;
- Keep records of activities and makes reports concerning crimes, complaints, accidents, and investigations;
- Serves warrants and makes arrests;
- Serves civil papers, including writs, summons, subpoenas, capiases, etc.;
- Questions witnesses and suspects and takes statements and depositions;
- Gathers and labels evidence, takes photographs and fingerprints, guards and transports prisoners, and testifies in court;
- Delivers protective custody order subjects to State hospital;
- Responsible for animal control, especially relating to cattle on roadways;
- May address and work with community groups to promote good public relations and to inform citizens of police activities and crime prevention;
- Performs such other duties as may be assigned.

**ESSENTIAL QUALIFICATIONS:**

High school graduation, or its equivalent, plus at least two years of work experience.

*or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities and satisfies state statutes.*



Basic certification by the Texas Commission on Law Enforcement Officer Standards and Education at the time of hire and appropriate Texas driver's license

Certification as a Peace Officer by the Texas Commission on Law Enforcement Officers Standards and Education.

## **ADDITIONAL KNOWLEDGE, SKILLS AND ABILITIES:**

**Ability to:** understand and follow written and oral instructions, departmental policy, rules, regulations, and laws; establish and maintain effective working relationships with other law enforcement agencies and the general public; analyze situations and adopt a quick, effective, and reasonable course of action; learn the use and care of vehicles, firearms, and specialized equipment; communicate effectively orally and in writing; and maintain appropriate necessary certification, Texas driver's license applicable to job responsibilities, and good driving record.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.co.polk.tx.us>

Position #1037  
1037-DEPUTY SHERIFF (PATROL)  
AG

602 E. Church Street  
Suite 105  
Livingston, TX 77351  
9363276802

[humanresources@co.polk.tx.us](mailto:humanresources@co.polk.tx.us)

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### **1037-DEPUTY SHERIFF (PATROL) Supplemental Questionnaire**

- \* 1. What is your highest level of education?
  - High School diploma/GED
  - Some college
  - Associates Degree
  - Bachelor's Degree
  - Master's Degree
  - Doctorate
  - Trade/Certification
  - None of the Above
- \* 2. How many professional years of experience do you have as a peace officer?
  - less than one year
  - one year less then two
  - two years less then three
  - three years less then four
  - five years or more
- \* 3. Do you currently have a Basic certification as a Peace Officer from the Texas Commission on Law Enforcement?
  - Yes
  - No
- \* 4. Do you have a valid Texas driver's license?
  - Yes
  - No

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- \* 5. Have you completed the Background consent and Personal History statement required by Texas Commission on Law Enforcement? (you have 5 days from submittal of the application to complete and submit this documentation to the Department or Human Resources)

Yes    No

\* Required Question

