

Collin County will accept applications for this position through 11:59 p.m. – Monday, January 23, 2017. The next civil service exam is scheduled for Friday, January 27, 2017.

If you are interested in applying for this position, please copy and paste the following link into your browser to submit an online application through the Collin County website.

http://www.collincountytx.gov/human_resources/Pages/careers.aspx

Candidates for a Deputy position who have completed the online application and meet the qualifications will be eligible to take the written test established for the position. Based on the highest scores received on the test, those who pass will be processed for an eligibility listing. The written exam will be scheduled and administered by the Collin County Sheriff's Office Civil Service Commission. Candidates will only be notified by e-mail, following submission of the online application, on whether they qualify for the written exam, and if so, the time and location of the exam.

Collin County is seeking candidates for the position of Deputy Sheriff. Deputy Sheriffs enforce federal, state and local law by serving legal documents, patrolling assigned areas, apprehending suspects and making arrests, responding to service calls, and making traffic stops. Performs investigations and searches, writes reports and provides court testimony. Transports inmates to prison facilities. Administers educational programs in various community-oriented programs. Coordinates emergency mental health commitments. May perform other related duties as required. Functions may vary by individual assignment.

Only candidates who are available for shift work, including overnight shifts, are eligible to apply for this position - candidates **MUST** be available to work any shift. Candidates must possess and maintain a valid Texas driver's license with an acceptable driving record.

Candidates must have one of the following combinations of education and experience:

High school diploma or GED with one of the following:

- Thirty (30) hours of college education from a regionally accredited university or college with a 2.0 or higher overall grade point average; OR
- Two years of active duty U.S. military service with an Honorable Discharge; OR
- Two years of full-time law enforcement service in the United States as a Police Officer, Jailer, Dispatcher, or Corrections Officer.

If a candidate without a license is hired, they will attend the first available academy to earn their license. The required license must be earned within one year of employment.

Copies of the following documents must be submitted when applying for Deputy Sheriff. The Sheriff's Office will notify you of when to present these documents to the background

investigators. If you are not able to supply these required documents, you will not be considered for the position.

- Current, unexpired Texas Driver's License
- Birth Certificate (original or original copy)
- High School Diploma, Transcript, or GED (original or original copy)
- Transcript(s) from all colleges attended (original or original copy)
- Military-DD214 (if applicable)
- United States citizenship documents if not born in the United States

Applicants for the Deputy Sheriff position will proceed through a series of tests based on passing scores and rankings. Here is a list of what can be expected:

- Civil Service Written Examination
- Personal History Statement
- Physical Fitness Test
- Polygraph Test
- Psychological Test
- Oral Board Review
- Pre-Employment Physical

You will be contacted with additional information on how to proceed through the testing process once your application is complete and you are found eligible for the position.

Collin County offers a fast-paced working environment, tuition reimbursement, and a comprehensive benefits package including medical, dental, vision, life insurance, and long and short term disability. Retirement benefits have an excellent employer match.

You must submit a completed application to be considered for employment. Attaching a resume is not considered an acceptable substitute for a completed application.

COLLIN COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

- **Starting Salary Licensed: \$54,615 per year**
- **Starting Salary Unlicensed: \$50,961 per year**