

Police Officer (3 positions)

Position Details

Posting Number	AS140P
Position Title	Police Officer (3 positions)
Contract Length	N/A
Class Summary	Provides safety and security for staff, students and visitors. Performs law enforcement duties in controlling and analyzing crime scenes, establishing order at traffic accidents and identifying and enforcing parking violations.
Candidates Eligible to Apply	Internal/External
Position Type	Non-Exempt Staff
Employment Status	Full Time
Position Funding Type	Regular
Minimum Education/Training/Experience	High school diploma or GED. Current TCOLE mandated required training. Basic peace officer certification with at least two years of full time law enforcement experience.
Preferred Education/Training/Experience	Associate's degree in a related field of criminal justice. Active shooter response training or certification. Five years of full time law enforcement experience.
Minimum Knowledge & Skills	Must have an understanding and ability to interpret, apply and enforce the laws of Texas and U.S. Must have an understanding and ability to interpret and enforce COM policies. Must have an understanding of law enforcement principles and procedures. Must have an understanding of crime prevention principles. Must have knowledge and the ability to apply defensive tactics in accordance with the law. Must be proficient with the usage of firearms and knowledgeable with the legal application of discharging a weapon. Must have a basic knowledge and the application of first aid procedures. Must have the ability to analyze complex situations and use good judgment in making sound decisions. Must have the knowledge and skill to conduct interviews and interrogations in the course of investigations. Must have a working knowledge of de-escalation principles. Must be able to maintain personal control when dealing with difficult people. Must be computer literate and have proficient report writing skills. Must understand the principles of chain-of-command. Must be proficient with oral and written communication. Must have proficient interpersonal skills as applied to interaction with coworkers, supervisors, and the general public. Must have the ability to convey information and to receive work instructions.
Preferred Knowledge & Skills	None
Licensing/Certification Requirements	- Valid driver's license. - Valid peace officer's license. - Basic peace officer certification. - Current on TCOLE training units.
Job Duties	Proactive patrol of college properties to preserve law and order. Responds to public safety emergencies, complaints, or concerns, and administers proper procedures to ensure public safety. Conducts criminal investigations. Enforces parking and traffic regulations and controls and directs traffic. Inspects and maintains the physical security of college buildings and facilities. Provides public assistance needs such as; jump starting and unlocking vehicles, courtesy escorts, and promulgating special announcements. Prepares applicable crime and incident reports for an assigned shift. Responds to and conducts traffic accident investigations. Participates in community service activities. Performs law enforcement duties required to serve the public and maintain public safety.

Completes all work assignment in a timely manner or by due dates.

Physical Requirements

Positions in this class typically require: running, climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing and repetitive motions.
Very Heavy Work: Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Incumbents may be subjected to chemicals, vibrations, fumes, odors, inadequate lighting, work space restrictions, intense noises and travel.

Minimum Salary Range

\$42,172

Mid Point Salary Range

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Maximum Salary Range

\$52,715

Posting Open Date

09/29/2019

Posting Close Date

Posting Will Be Open Until Filled

Yes

Special Instructions to Applicant

Our goal at College of the Mainland is to attract a highly qualified and high-performing workforce by providing fair and equitable compensation. Each position is assigned a pay class and corresponding salary range. The midpoint is normally the highest salary at which candidates are hired. Please NOTE: All applications must contain complete job histories, which include job title, dates of employment (month/year), name of employer, supervisors name and phone numbers and a description of duties performed. If this information is not submitted, your application may be considered incomplete. Applications with "See attached" or "See resume" will not be accepted in lieu of a complete application. Omission of data can be the basis for disqualification; you may state "unknown" for any incomplete fields. A scanned copy of unofficial transcript(s) must be attached to the online application.

EEO Statement

College of the Mainland is an affirmative action/equal opportunity institution and does not discriminate on the basis of race, color, sex, age, national origin, religion, disability or veteran status. College of the Mainland does not discriminate on the basis of disability in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of its programs and activities, as specified by federal laws and regulations within Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 and 1992.

Quick Link to Share for Direct Access to Posting

<https://jobs.com.edu/postings/2067>

Supplemental Questions

Required fields are indicated with an asterisk (*).

1. * Do you have previous campus police experience?
 - Yes
 - No
2. * Have you ever received a dishonorable discharge from a law enforcement agency?
 - Yes
 - No
3. Have you had active shooter response training?
 - Yes
 - No

Documents Needed to Apply

Required Documents

1. Resume
2. Cover Letter
3. Transcripts (1 of 3)

Optional Documents