



CITY OF MURPHY
invites applications for the position of:
Police Officer

SALARY: \$28.61 - \$36.51 Hourly
\$59,500.00 - \$75,939.00 Annually

OPENING DATE: 04/27/21

CLOSING DATE: 05/14/21 05:00 PM

JOB DESCRIPTION:

Under immediate direction of the Shift Sergeant (Shift Commander), or OIC (Officer-in-Charge) in the absence of the shift commander, provides crime prevention and law enforcement services for the City through proactive patrol, preliminary investigations, and traffic control duties in a designated area or assignment during duty hours.

New officers who are not yet licensed and need to attend a Basic Peace Officer Course will start their employment with the City of Murphy as near as practical to the start date of the Basic Peace Officer Course start date.

The pay range is as follows. An Officer with a Bachelor's Degree from an accredited university in Criminal Justice or a related field is eligible for \$250/Month in educational incentive pay. The Advanced Peace Officer certification is eligible for \$25/Month in incentive pay, the Intermediate Peace Officer certification is eligible for \$50/Month in incentive pay and the Master Peace Officer certification is eligible for \$75/Mo in incentive pay.

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
59,500	62,475	65,599	68,879	72,323	75,939

EXAMPLES OF DUTIES:

- Patrols a specific beat to promote public safety and enhance the quality of life in assigned area
- Promotes a positive image in performing community-policing duties (community meetings, problem solving resources, etc.)
- Conducts crime analysis and coordination with other shifts and divisions, such as CID
- Regularly reviews crime trends as indicated on the PD's call tracking software, such as Crime Reports, and develops tactics and programs to respond to identified trends and hot spots
- Responds to calls for police service (disturbances, burglaries, prowlers, suspicious persons, etc.) and takes necessary action
- Secures crime scenes and arrests suspect(s) in criminal offenses of various types and levels
- Directs traffic, enforces traffic laws, both state laws and city ordinances, issues citations and warnings, verbal or written, and investigates crashes
- Completes crash reports including making appropriate diagrams of crash scenes and takes enforcement action as indicated via on-scene traffic crash investigation
- Completes patrol, offense and arrest reports
- Conducts in-field investigations of alleged criminal and non-criminal activities
- Assists in conducting criminal investigations
- Guards and transports prisoners
- Testifies as a witness in court (traffic and criminal offenses)
- Operates and maintains a police vehicle and duty related equipment

- Attends training activities and receives classroom and field instruction in job related subjects to enhance and improve skills and abilities and meets all mandated training requirements as specified by the Texas Commission on Law Enforcement (TCOLE) for the maintenance of a licensed peace officer
- Stores, tags, and logs evidence and recovered property
- Maintains a positive friendly and effective working relationship with the general public and co-workers
- Reports any unsafe, hazardous, or perilous conditions to proper authority
- Adheres to the personnel, safety and departmental policies, procedures, and Administrative Orders

TYPICAL QUALIFICATIONS:

MINIMUM QUALIFICATIONS

- High School diploma or G.E.D required;
- Must be 20 years and 180 days of age at the time of application
- If not already licensed as a Texas peace officer, must attend and pass on the first attempt, a Basic Peace Officer Course designated by the Murphy Police Department
- Valid Texas Class C Driver's License without restrictions (except "A") required by date of appointment - driving record must be in compliance with City policy
- Must be a U.S. Citizen.

PREFERRED QUALIFICATIONS

- Licensed, or licensable without delay, by date of appointment as a peace officer in the state of Texas through TCOLE
- Three (3) years full-time police experience within the last five (5) years
- Bachelor's Degree from an accredited university in Criminal Justice or related field

SPECIAL REQUIREMENTS

- Required to work flexible hours and accept on-call duty and call out status
- Must pass a polygraph examination and a psychological evaluation
- Must be able to pass a background check on previous employment; motor vehicle record check; physical fitness test

SUPPLEMENTAL INFORMATION:

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.murphytx.org>

206 N. Murphy Rd.
Murphy, TX 75094
972-468-4018

jventura@murphytx.org

Position #00235
POLICE OFFICER
JV