

Alamo Colleges District Police Department



The Alamo Colleges District Police Department is currently hiring Campus Peace Officers who are tasked with providing police services to each of the five campuses and satellite facilities of the Alamo Community College District. Campuses include Northeast Lakeview College, Northwest Vista College, Palo Alto College, St. Philips College, San Antonio College.



Responsibilities include, but are not limited to:

- Enforce Alamo Colleges District regulations and city/state/federal laws and statutes.
- Control traffic including the issuance of traffic citations for moving/parking violations; assure smooth flow of traffic; direct traffic as needed.
- Patrol (foot/bike/ATV/mobile) Campus and District buildings, lots, and property to assure security, prevent crime, and protect property.
- Ensure all facilities are secure by locking doors as needed.
- Provide directions, information, and assistance to campus visitors. May assist individuals with disabled vehicles and lockouts.
- Provide escort service for bursars, personnel, or special vehicles.
- Prepare offense reports and/or accident reports documenting details for possible court record; complete all other paperwork as required.
- Assist in evacuations during fire or bomb threats; provide emergency first aid in event of injury. May transport injured persons.
- Assist outside law enforcement agencies in securing warrants on campus.
- Report traffic, safety, and/or security infractions to proper authorities.
- Perform special duties and assignments as directed.
- May perform arrest/search/seizure and follow booking procedure/transport individuals to jail as needed.

Minimum Qualifications:

Must have Basic Certification by Texas Commission on Law Enforcement (TCOLE) or have successfully completed the TCOLE Re-Activation Examination. Must possess and maintain a valid Texas State Driver's License. A high school diploma or equivalent (G.E.D.). Pass background check and pre employment physical, psychological and drug screening.

Salary / Benefits:

- Base salary starting at \$40,040.00.
- Incentive pay for TCOLE Certification Level (\$600 a year for Basic; \$1,200 a year for Intermediate; \$1,800 a year for Advanced; \$2,400 for Master) and TCOLE Instructor Certification pay (\$600 a year).
- Incentive pay for degree (\$1,000 a year for an Associates, \$2,000 a year for a Bachelors, \$3,000 a year for a Masters degree).
- Shift differential pay (B Shift—\$50 a month, C Shift \$100 a month).
- Department provided uniforms, equipment, duty weapon, ammunition.
- District provided employee health insurance, paid vacation, paid holidays, paid sick leave.
- Employee & Dependent Tuition Assistance Programs.
- Participate in Teacher's Retirement System and Social Security.