



## Travis County Law Enforcement Deputy

<b>SALARY</b>	\$72,141.20 - \$81,195.56 Annually	<b>LOCATION</b>
<b>JOB TYPE</b>	Full Time	<b>JOB NUMBER</b>
<b>DEPARTMENT</b>	Sheriff	<b>OPENING DATE</b>
<b>CLOSING DATE</b>	6/15/2026 11:59 PM Central	

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### Job Summary

Do you possess a strong work ethic, integrity, good judgment under pressure, and are you a citizen of Travis County? If you answered yes, then you need to apply for the Law Enforcement Deputy position in the Travis County Sheriff's Office. The Deputy Sheriff performs law enforcement duties for the citizens of Travis County by patrolling assigned districts to enforce local, state, and federal laws, ensuring the safety of citizens of Travis County by maintaining order, responding to emergencies, conducting preliminary investigations, and providing support to the community.

Travis County offers a premier Total Rewards package that includes a highly competitive salary, paid sick leave, 12 company holidays, personal holidays, longevity pay, tuition reimbursement, and a free employee health care clinic.

We offer a competitive salary starting at \$72,141.20/year.

5+ years of experience w/ Intermediate peace officer certification or higher: \$76,000/year.  
LE Deputy: \$79,555.03/year.

10+ years of experience w/ Advanced peace officer certification or higher: \$81,000/year.  
Deputy: \$84,399.93.

Multiple positions are available!

## DISTINGUISHING CHARACTERISTICS:

This is a job classification within the POPS TCSO family and is considered an entry-level position within the Bureau. Duties require a substantial degree of initiative and independent judgment in various situations. This classification requires a flexible work schedule in order to meet the needs of the Bureau.

## Duties and Responsibilities

- Provides for public safety by maintaining order, responding to emergencies, enforcing motor vehicle and criminal laws, patrolling lake areas by boat and maintaining good community relations with the public.
- Patrols assigned areas; maintains situational awareness of area for crime prevention.
- Responds day or night to emergency calls and routine complaints.
- Records offenses and accidents and facts to prepare reports that document incidents.
- Identifies, pursues and arrests suspects and perpetrators of criminal acts.
- Interviews complainants, witnesses and defendants; prepares appropriate reports.
- Reviews and investigates accidents and incidents to determine if criminal offenses were committed.
- Monitors, notes, reports and investigates suspicious persons and situational activity in patrol area.
- Serves warrants, makes arrests and starts booking procedures on arrested individuals.
- Assumes control and responsibility at crime scene by directing/assigning personnel.
- Collects and submits evidence; may be required to photograph major fatalities.
- Locates fugitives, develops informants, and conducts surveillance and searches.
- Provides vehicular traffic control and enforcement (tickets and warnings).
- Responds to and investigates traffic accidents; renders first aid as required.

- Issues traffic citations, directs traffic; investigates traffic accidents and crimes
- Serves court processes.
- Testifies in court to present evidence or act as witness in traffic and criminal
- Files charges with the County and District Attorney Offices.
- Prepares sworn affidavits for the issuance or of actual execution of search
- May be required to provide training or teach throughout the community.
- Coordinates and implements in-service training programs for department
- Prepares and delivers presentations to public sector students and civic groups
- Performs administrative duties as required.
- Provides assistance to qualified recipients of various crime programs.
- Performs other duties as assigned.

## Minimum Requirements

### Education and Experience:

- Must be a US Citizen
- Must be 21 years of age
- High school Diploma or GED
- Must qualify with a weapon annually in accordance with Departmental Standards
- Must meet the Physical Readiness Testing requirements according to TCSO

### Licenses, Registrations, Certifications, or Special Requirements:

- Must possess basic Peace Officer Certification from TCOLE.
- Possess a valid Drivers' License. Must be able to obtain a State of Texas (C)

### Knowledge, Skills, and Abilities:

#### Knowledge of:

- Code of Criminal Procedure, Penal Code, transportation code and other state
- Applicable county policies including but not limited to Travis County Civil
- Employee handbook, TCSO policies and procedures.
- Department organization and function.
- Basic Microsoft office.

#### Skill in:

- Must have good interpersonal and public relations skills (experience or training). Good judgment, decision making and critical thinking skills are required.
- Must be able to understand, interpret and properly apply court order, rules of Criminal Procedure, Penal Code, State Jail Standards and all other statutes and regulations required to perform essential job duties assigned.
- Preparing official documents required to perform assigned functions, including memorandums, letters to other agencies, affidavits, investigative reports and other concise and grammatically correct documents).
- Must maintain a professional demeanor, to include good interpersonal and communication skills.
- Must be proficient in the use of defensive tactics requiring physical force including the use of weapons and firearms.
- Must be proficient in the following: computer operations, vehicle operation, crowd management and resolution; gaining and maintaining control of persons and property.
- Must be proficient in map reading skills with situational awareness of assigned area.

### **Ability to:**

- Control emotions and focus on the professional duties and obligations in stressful or provocative situations.
- Listen effectively by using good listening techniques.
- Communicate necessary information to others in a calm, clear, dispassionate and professional manner in all circumstances.
- Create accurate, clear, concise, comprehensive, relevant and grammatically correct written and verbal reports.
- Work with employees and citizens from diverse population groups in order to resolve conflicts and best serve the public interest.
- Focus personal and team efforts toward continuous performance improvement.
- Actively seek opportunities to increase and improve knowledge skill and performance.
- Use interpersonal skills to foster positive working relationships with team members (including subordinates) required to provide superior services in the public interest.
- Take appropriate action to accomplish assigned duties and accept responsibility for the results.
- Use appropriate physical force, including deadly force, when necessary to prevent or stop serious bodily injury to others or self.
- Respond to unexpected situations in a reasonable manner.
- Maintain physical endurance and agility.

## **Work Environment & Other Information**

Physical requirements include the ability to lift/carry up to 20–50 pounds occasional and eye coordination, fine dexterity and manual dexterity necessary to operate. Subject to standing, walking, jogging, running, sitting, repetitive motion, reaching, kneeling, crouching, crawling, pushing, pulling, balancing, client/customer contact functions. Subject to stressful environments, exposure to excessive heat and cold, customer contact for extended periods of time. Subject to contact with commercial waste, human fecal matter and foul odors. Job may involve danger due to contact with high speed driving.

Must be able to partially lift and drag an average weight person of 150lbs, and assist individuals unable to assist themselves during emergencies; must be able to perform physical tasks on subjects; must be able to participate in defensive tactics training and annual refresher training; shift and extended hours related to emergency situations; work hours are subject to change; must be able to communicate in clear English during emergencies.

### **SPECIAL ADA PHYSICAL STATEMENT:**

**Vision:** Must have sufficient vision without glasses to defend self and others, and perform essential functions. Dual vision is required. All officers are required to take and pass vision screening correctable to 20/20 or better with uncorrected vision of 20/200 or better. Corrected vision must be 20/20 (both eyes) and 20/40 (each eye). For applicants who have completed refractive surgery, an operating physician must complete a Corrected Vision Surgical Form.

**Hearing:** Must have normal hearing in both ears. Hearing sensitivity thresholds of 1000 Hz, 2000Hz and 3000Hz averaged together. If a person does not have normal hearing, an audiometric evaluation is required in order for the candidate to be considered for hire.

**Seizure Disorder:** Uncontrolled seizures of any kind are disqualifying. Applicant must be able to control the disorder by medication, be seizure free for one year and sign the seizure-free commitment.

Travis County employees play an important role in business continuity. As such, employees may be required to perform continuity efforts outside of normal job functions.

Work Hours: Varies depending on shift assignment. Works some holidays, nights and weekends.

Location: Austin, TX

Department: Travis County Sheriff's Office

TCOLE, Physical Exam, Drug Test, Alcohol Test, Psychological Exam Required.  
Employment Verification Required.

Testing Date: June 19, 2026

Interviews will be held week of June 29 – July 2. Start Date: September 27, 2026

**This job description is intended to be generic in nature. It is not necessarily representative of all duties and responsibilities. The essential duties, functions and responsibilities and overall specific tasks assigned to the position.**

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### Employer

Travis County

### Address

700 Lavaca Street

Austin, Texas, 78701

### Website

<https://www.traviscountytexas.gov/human-resources/jobs>

## Law Enforcement Deputy Supplemental Questionnaire

### \*QUESTION 1

Are you a licensed Texas Peace Officer?

Yes

No

\*QUESTION 2

What is your TCOLE (Texas Commission on Law Enforcement) PID number? I

\* Required Question