

TERM SURRENDER OF LICENSE

Office of the Executive Director
Texas Commission on Law Enforcement
6630 US E. Highway 290, STE. 200
Austin, Texas 78723-1035

Dear Sir:

As part of a plea bargain agreement to a criminal offense in _____ County, Texas, I am submitting this letter, **surrendering for a term** beginning on _____ and ending on _____ my license(s) and all certificates issued to me by the Texas Commission on Law Enforcement (TCOLE).

I understand that as a result of my surrender, I am no longer licensed to serve in any capacity requiring licensure by TCOLE, and, at the conclusion of the term surrender I must meet the requirements of a new license. I have been provided with a copy of the Surrender of License Rule in effect as of this date and I am aware that this surrender should include a summary of the reason for surrender.

I understand and have knowledge of the consequences of the signing of this document.

Name: _____
Please print

Social Security Number: _____

Signature

Date: _____

SWORN TO and subscribed before me on the _____ day of _____, 20_____.

Notary Seal or Stamp

Signature of Notary Public, State of Texas

Notary's Printed or Typed Name

Notary's Commission Expires

**TERM SURRENDER OF LICENSE
SUMMARY OF THE REASON FOR SURRENDER**

As required by Commission Rule § 223.13 (d) Surrender of License, the surrender should include a summary of the reason for the surrender. Please give a brief summary or description of the reason for the license surrender.

(Description)

Name: _____
Please print

Social Security Number: _____

Signature

Date: _____

SWORN TO and subscribed before me on the _____ day of _____, 20_____.

Notary Seal or Stamp

Signature of Notary Public, State of Texas

Notary's Printed or Typed Name

Notary's Commission Expires

Texas Administrative Code

TITLE 37

PUBLIC SAFETY AND CORRECTIONS

PART 7

TEXAS COMMISSION ON LAW ENFORCEMENT

CHAPTER 223

ENFORCEMENT

RULE §223.13

Surrender of License

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- (a) A licensee may surrender a license:
- (1) as part of an employee termination agreement;
 - (2) as part of a plea bargain to a criminal charge;
 - (3) as part of an agreed settlement to commission action; or
 - (4) for any other reason.
- (b) A license may be surrendered either permanently or for a stated term.
- (c) Effective dates:
- (1) the beginning date for any surrender shall be the date stated in the request or, if none, the date it was received by the commission;
 - (2) a term surrender shall have its ending date stated in the request; and
 - (3) any request without a stated ending date shall be construed as a permanent surrender.
- (d) A licensee may surrender any license by sending, or causing to be sent, a signed, notarized, written request to the executive director, who may accept or reject the request. The signed written request shall indicate that the licensee understands and has knowledge of the consequences of the document being signed. The executive director may accept requests for surrender submitted to the commission in any other form that indicates the licensee intends to surrender the license to the commission. The executive director may liberally construe the intent of any request. The surrender of one commission-issued license operates as a surrender of all commission-issued licenses. The surrender should include a summary of the reason for the surrender.
- (e) If accepted, the licensee is no longer licensed:
- (1) effective on the beginning date of the surrender; and
 - (2) except for permanent surrenders, until such person applies for and meets the requirements of a new license.
- (f) The effective date of this section is February 1, 2014.