Program Director/Instructor-Law Enforcement

Faculty

Galveston, TX, US

POSITION: Program Director/Instructor-Law Enforcement

POSITION AVAILABLE: 6/9/26

JOB SUMMARY:

The Program Director serves as the TCOLE Training Coordinator and is responsible for coordinating, administering, and ensuring compliance of all training approved by the

Texas Commission on Law Enforcement (TCOLE). This position oversees course scheduling, instructor compliance, cadet records and compliance, reporting

requirements, and liaison activities with TCOLE and the Law Enforcement Advisory Committee to ensure all academy and continuing education programs meet state

standards and accreditation requirements. The Training Coordinator provides instruction, works collaboratively with other instructors, law enforcement agencies,

students/cadets, and college administration to support high -quality public safety education. Build and maintain productive working relationships with local, county, state,

and federal law enforcement agencies.

(See the full job description at: Program Director Job Description)

***QUALIFICATIONS**

- Associate's degree in law enforcement, criminal justice or related field
- A minimum of five (5) years of law enforcement experience. TCOLE Instructor certification required. Knowledge of TCOLE rules, reporting requirements, academy standards, and compliance processes.
- Bachelor's degree in law enforcement, criminal justice, or related field. TCOLE Master Peace Officer Certification.

- Ten (10) years' experience as a full-time peace officer.
- Five (5) years of instructional experience.
- Thorough knowledge of Texas Occupations Code Chapter 1701 and TCOLE administrative rules

(See the full job description and qualifications at: Program Director Job Description)

SALARY:	Galveston College offers full-time employees an array of benefits, including a retirement plan, health insurance, paid sick leave, vacation, and holidays. The College offers a competitive salary that is commensurate with education and experience.
GALVESTON COLLEGE:	Galveston College is a public community college with a credit enrollment of approximately 2,400 students, located on historic Galveston Island, located along the Gulf Coast of Texas.
***APPLICATION PROCESS AND DEADLINE:**	Applicants are required to complete a Galveston College Application for employment and include a cover letter addressing qualifications, a resume or vita, college transcripts, and copies of any applicable special certificates or licenses. Screening of applicants will begin on or about 6/9/26 and continue until the position is filled. All applications and required attachments must be submitted electronically. To apply go to https://www.gc.edu/human-resources/open-positions/ and follow the appropriate links to the open position and the online application.
INQUIRIES SHOULD BE DIRECTED TO:	Galveston College Human Resources 4015 Avenue Q

	Galveston, TX 77550 Phone: (409) 944-1209 Fax (409) 944-1515 E-mail: hrmail@gc.edu

Galveston College is an equal opportunity employer and does not discriminate on the basis of age, race, color, religion, national or ethnic origin, gender, disability, genetic information, or veteran status.

Galveston College

Employment Application
Full and Part Time Faculty

Please type or complete in ink, printing clearly. Complete all sections even if enclosing resume.
Galveston College is an equal employment/affirmative action employer.

Position you are applying for:	Date of Application

Personal Data

Last Name	First Name	Middle Initial

Present Address (Street) (City) (St ate Zip)	Home Phone ( )
Email Address	Cell Phone ( )

Have you ever been employed by Galveston College?	Are you legally eligible to work in the U.S.? ☐ No ☐ Yes
☐ No ☐ Yes What year?	Type of Visa

Are you related by blood or marriage to any member of the Board of Regents or employees of Galveston College? ☐ No ☐ Yes
If yes, list names, dept. and relationship:

Available for: ☐ Full-time ☐ Part-time	Date available to work:

Educational and Professional Training*

Name of School or University Attended	Location	Dates Attended		Diploma, Degree or Certificate	Major	Minor	GPA
		From	To				

**Current copies of all college transcripts must accompany this application. Official transcripts must be received prior to first day of work.*

Related Educational Information

Licenses, Certificates, and Registrations	Issuing State	Date Issued	Expiration Date	Lic. Number

Employment and Personal History

Please list all work experience, starting with the most recent.
Please complete this section and attach a copy of your vitae/resume.

Name of Employer	Job Title or Position Held		Date Started	Date Left
Address (City, State & Zip)	Phone	Supervisor's Name & Title	☐ Full Time	☐ Part Time
Description of Duties			Beginning Salary $ Ending Salary $	
Reason For Leaving				

Name of Employer	Job Title or Position Held		Date Started	Date Left
Address (City, State & Zip)	Phone	Supervisor's Name & Title	☐ Full Time	☐ Part Time
Description of Duties			Beginning Salary $ Ending Salary $	
Reason For Leaving				

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Description of Duties			Beginning Salary $ Ending Salary $	
Reason For Leaving				

Name of Employer	Job Title or Position Held		Date Started	Date Left
Address (City, State & Zip)	Phone	Supervisor's Name & Title	☐ Full Time	☐ Part Time
Description of Duties			Beginning Salary $ Ending Salary $	
Reason For Leaving				

Professional and Civic Organizations and Activities	Highest Office Held	Dates of Membership

Other Activities and Honors

Other Qualifications (Publications, student publications, club sponsor, hobbies, interests, special skills, etc.)

Knowledge, Skills and Abilities to Perform

On an attachment of no more than 3 pages, address the following areas as pertinent for community college faculty. We are interested in applicants with either knowledge and/or experience indicating an ability to perform in each of these areas. In addition to specific content about each area, your responses will be judged for clarity and the ability to communicate in writing.

Your application will be considered incomplete without this section completed.

A. Philosophy of Education:
Please state your educational philosophy briefly and clearly, especially as it relates to the community college.

B. Educational Methodology / Student-Faculty Interaction:
Give specific examples of teaching techniques, methods, etc. that you would use to illustrate your knowledge and potential for teaching and learning.

C. Evaluation of Student Performance (*as related to the position applied for)*:
Describe appropriate evaluation procedures, instruments, and grading policies you would use; give your rationale for each.

D. Student Success:
What does student success look like to you and how would you work with students (and other faculty and College staff) to achieve that success for all of your students?

Professional References

List four persons who are not related to you who have knowledge about your character, personality, scholarship, or teaching ability. Do not include names of supervisors listed in your employment history.

Name	Position, Title, Occupation or Relationship	Phone	Street City State & Zip Code

Have you ever been placed on deferred adjudication, convicted of or plead guilty or no contest to a misdemeanor or felony? ☐ No ☐ Yes
If yes, give year, locations, and nature of violation and disposition:

Section 51.215 of the Texas Education Code allows Galveston College to conduct criminal background investigations of candidates.

Have you ever been terminated, had your contract non-renewed, or resigned in lieu of termination or non-renewal from any position? ☐ No ☐ Yes
If yes, please explain:

My primary language is:

PLEASE READ CAREFULLY AND SIGN BELOW

I certify that all information and statements contained in this application (and accompanying resume, if any) are true, complete, and correct to the best of my knowledge and belief. I understand that any false statements or omissions made by me in connection with my application may be grounds for rejection of my application or for dismissal after employment.

I authorize all persons listed in this application, and on any accompanying resume, to give the College any and all information concerning my previous employment and education and any pertinent information they may have, personal or otherwise, and I release all parties, such persons and the College from liability for any damage that may result from furnishing the same to the College.

I hereby authorize Galveston College to investigate, through whatever means deemed appropriate by the College, any information included in this application and all facts resulting from the investigation unless otherwise noted. The College is also authorized to use any information obtained from its investigations to determine my suitability for employment. I release the College from any liability in connection with such investigation.

I also agree to execute as a condition of employment or a condition of continued employment any additional written authorizations necessary for the College to obtain access to and copies of records pertaining to this information.

I understand that neither filing this application nor being granted an interview will create an employment contract between me and Galveston College; I understand that submission of this application does not obligate Galveston College in any way.

If employed, I agree to abide by the policies, procedures, rules, and regulations of Galveston College. I acknowledge the College's prerogative of revising, at any time, its policies, procedures, rules, and regulations and I agree to abide and be governed by such revisions.

I understand Galveston College prohibits the unlawful possession, use, or distribution of illicit drugs and/or alcohol by employees on its property or as part of any its activities. Galveston College is a drug/substance free workplace. There are drug and alcohol screening / testing guidelines in place. Any employee who violates these standards of conduct for illicit drugs or the unlawful possession or use of alcohol is subject to the screening/testing policy and/or termination.

This application and supporting documents will become the property of Galveston College. Once offered employment I must provide evidence of my eligibility to work in the United States.

_____ _____
Signature of Applicant Date

Galveston College is an equal opportunity institution in education and employment. It is the policy of Galveston College to provide equal opportunities without regard to age, race, color, religion, national origin, gender, disability, genetic information or veteran status.