

## Application Link

[https://www.schooljobs.com/careers/actx/jobs/5076277/faculty-law-enforcement-academy?category\[0\]=Faculty&jobType\[0\]=Full-Time&sort=PostingDate%7CDescending&pagetype=jobOpportunitiesJobs](https://www.schooljobs.com/careers/actx/jobs/5076277/faculty-law-enforcement-academy?category[0]=Faculty&jobType[0]=Full-Time&sort=PostingDate%7CDescending&pagetype=jobOpportunitiesJobs)

# Faculty - Law Enforcement Academy

## Salary

See Position Description

## Location

Amarillo, TX

## Job Type

Full-Time

## Job Number

202400540

## Division

Criminal Justice

## Department

10\_11\_04\_411605 - (LEA0) - Law Enforcement Academy

## Opening Date

09/10/2025

## FLSA

Exempt

## Grade

FAC

- DESCRIPTION
- BENEFITS

## Summary

At Amarillo College, our mission is: **Transforming our community and economy through learning, innovation, and achievement.** Every team member, regardless of job title or duties, is responsible first and foremost, for assisting students in every way.

This is an exciting time to work for Amarillo College! We are seeking our next **Faculty - Law Enforcement Academy** who will be all-in on our mission and who is a key member of the instructional team within the Panhandle Regional Law Enforcement Academy and other Amarillo College training programs. This position is responsible for delivering high-quality education and training in law enforcement through classroom, laboratory, and online modalities. The Instructor will prepare and

deliver engaging instructional materials, maintain subject matter expertise, and assess student performance to ensure success in alignment with Texas Commission on Law Enforcement (TCOLE) standards. Beyond teaching, this faculty member will assist the Program Coordinator in the management of academy operations, and support the Dean of Public Service Programs (or designee) with the planning, coordination, and delivery of continuing education programs for law enforcement and related professionals. With appropriate credentials, the Instructor may also be assigned to teach or assist in related first responder disciplines, including Fire or EMS.

***This is a full-time, 12-month faculty position.***

## Qualifications

### **EDUCATION:**

**Required:** Associate's Degree.

**Preferred:** Master's Degree in Criminal Justice, Law Enforcement, or related field.

### **EXPERIENCE:**

**Required:** Five (5) years of active law enforcement experience.

**Preferred:** More than five (5) years of professional experience in law enforcement. Prior teaching, training, or academy instructional experience.

### **CERTIFICATES/LICENSES:**

**Required:**

- Valid Texas Class C Driver's License.
- Texas Peace Officer Certification.
- Current TCOLE Instructor Certification.

**Preferred:** Additional related certifications (e.g., Advanced Instructor, Firearms, Defensive Tactics, Crisis Intervention, Emergency Vehicle Operations, or other specialty areas).

## Job Duties & Responsibilities

- Teach assigned courses in the Basic Peace Officer Academy and related programs, using classroom, lab, and online instruction methods.
- Develop and deliver organized, engaging lesson plans, syllabi, and instructional materials that align with approved course outlines and TCOLE requirements.
- Stay current with law enforcement trends, legislation, and practices to maintain instructional relevance.
- Assist with the interviewing, selection, and evaluation of Academy applicants.

- Support the Dean of Public Service Programs and designated staff in planning, coordinating, and delivering continuing education programs for law enforcement and related fields.
- Assist with preparation of class schedules, training calendars, and logistical coordination for academy programs.
- Select and maintain instructional resources, such as textbooks, equipment, and training materials.
- Provide timely and accurate reports, assessments, and documentation related to student performance and program compliance.
- Participate actively in professional development, faculty meetings, and college/academy ceremonies such as graduations.
- Maintain strong, professional relationships with advisory boards, law enforcement agencies, and community partners.
- Provide mentorship and guidance to adjunct faculty, supplemental instructors, and support staff as assigned.
- Perform other work-related duties as required.
- As an Amarillo College employee, seek knowledge of and pledge to actively engage in a culture of caring striving to serve students, peers and the community by embracing the AC Core Values: Wow, Family, Fun, Innovation, and Yes!

## Knowledge, Skills & Abilities

- In-depth knowledge of TCOLE rules, regulations, and training standards.
- Strong instructional skills with the ability to motivate and support students of diverse backgrounds.
- Excellent oral and written communication skills, with the ability to maintain confidentiality and build professional trust.
- Ability to prepare reports, manage records, and coordinate complex training logistics.
- Proficiency with Microsoft Office Suite (Word, Excel, Outlook, PowerPoint) and ability to learn and utilize instructional technology such as Blackboard, Colleague, and simulation tools.
- Strong decision-making, problem-solving, and organizational abilities.
- Professional demeanor with the ability to work both independently and as part of a team.
- Commitment to continuous improvement, innovation, and maintaining high instructional standards.
- Familiarity with local and regional law enforcement agencies, sheriff's offices, and criminal justice partners.

**Salary:** [Faculty Pay Information](#), please review the AC AY24 Faculty Salary Placement. (Salary is determined by Human Resources based on education, work experience and internal comparisons).

**Physical Demands:** While performing the duties of this job, the employee is frequently required to travel between offices and buildings, and may occasionally be

required to lift or move materials and office supplies up to twenty-five (25) pounds.

**Working Conditions:** Must be willing to work a flexible schedule (days, nights, weekends, holidays, and varying events if necessary). May require teaching at off-campus locations or dual-credit partner sites. This is a full-time, 12-month faculty position.

**Work Environment:** This position operates in a professional academic setting with frequent interaction with students, faculty, and staff. Routine use of office and instructional technology, including computers, phones, projectors, and related classroom equipment. Software commonly used includes Microsoft Office, Colleague, Blackboard, and other educational applications.

**Notice of Background:** *Applicants selected for employment will be required to undergo a pre-employment criminal history background check and possibly a pre-employment drug test.*

**Commitment Statement:** Amarillo College is dedicated to building a workforce that embraces a wide range of backgrounds and experiences, fostering a culturally aware team at every organizational level. Our goal is a faculty and staff that mirrors the distinctiveness of our community and is continually enhancing their skills and knowledge to better serve our entire student population.

**Promotional Opportunity Policy:** Under the Amarillo College Promotional Opportunity Policy, only current appointed or part-time non-appointed employees will be considered for a position during the first five (5) working days from notice or posting.

Amarillo College is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender identity, sexual orientation, national origin, disability, or protected veteran status.

**Employer**

Amarillo College

**Address**

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PO Box 447  
Amarillo, Texas, 79109

**Phone**

806-371-5040

**Website**

<https://www.actx.edu/>