

TCOLE – Sergeant Investigator, Training Providers

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<https://capps.taleo.net/careersection/407/jobsearch.ftl>

Resumes are not accepted in lieu of State of Texas application

This position is based in Austin, Texas and requires daily on-site reporting to agency headquarters at 6330 East Highway 290, Austin, TX 78723.

This role involves frequent in-state travel by car—up to 50%. Candidates must be comfortable driving long distances and possess a valid driver's license.

Description

Our Mission

The mission of the Texas Commission on Law Enforcement, as a regulatory State agency, is to establish and enforce standards to ensure that the people of Texas are served by highly trained and ethical law enforcement, corrections, and telecommunications personnel.

Our Licensing and Education Division

TCOLE's Licensing and Education Division ensures the integrity and effectiveness of key law enforcement programs across Texas. We oversee the licensing and appointment of peace officers, jailers, and telecommunications, the state's law enforcement training curricula, as well as all TCOLE training academies and providers. We oversee the School Marshal program, Texas Law Enforcement Peer Network, the High School Pipeline to Criminal Justice program and new agency/training provider creation.

Who We're Looking For

The Texas Commission on Law Enforcement (TCOLE) is seeking a Sergeant Investigator assigned to Academies and Training Providers to join the Licensing and Education Division located at 6330 E HWY 290, Suite 200, Austin, TX.

The Sergeant Investigator performs advanced (senior-level) administrative, consultative, and investigative work involving examining, evaluating, and monitoring programs, policies, and documents to ensure conformity with laws, rules, and regulations. Work involves developing, implementing, and delivering Commission programs to law enforcement agencies, licensees, and other stakeholders. Works under minimal supervision, with considerable latitude for the use of initiative and independent judgment.

The job class is 9909 and the salary range is dependent on prior state service as a Commissioned Law Enforcement Officer. This is a Salary Schedule C - Commissioned law enforcement position at [salary group C04](#), with a salary range of \$89,981- \$ 107,038.

Examples of Work Performed

Conducts on-site inspections and comprehensive compliance reviews of law enforcement training providers to ensure adherence to established standards, rules, and regulations.

Performs regular audits of records, documentation, and agency policies for compliance, and compiles, reviews, and analyzes data to verify accuracy.

Provides technical advice and guidance to stakeholders regarding regulatory compliance, and the requirements, liabilities, and penalties of non-compliance.

Acts as a liaison to the law enforcement training provider community, administrators, and officers, to provide guidance and ensure compliance with regulatory standards.

Develops, prepares, and delivers formal and informal training using various instructional techniques to internal and external customers.

Assists law enforcement training provider administrators with regulatory reporting requirements and documentation.

Investigates alleged violations of regulations and prepares detailed reports with recommendations for corrective action.

Assesses programs and procedures for compliance with rules, regulations, laws, and statutes, and recommends changes to policies, procedures, and guidelines as needed.

Prepares and presents progress reports on assigned projects and tasks.

Coordinates with law enforcement training providers to address compliance issues and implement corrective actions.

Assists in the development and implementation of program guidelines, procedures, policies, rules, and regulations.

Conducts background and personal history investigations, reviews records, and verifies information.

Detects, records, and investigates violations of applicable statutes, and works with other staff to ensure violations are properly documented and prepared for administrative action or criminal prosecution.

May be called upon to participate in special law enforcement operations, execute court orders, warrants, or subpoenas.

May testify in administrative hearings or court proceedings.

Other duties as assigned.

Qualifications:

Required Education and Experience:

- Bachelor's degree from an accredited four-year college or university in Criminal Justice, Criminology, Police Science or a related field.
- Five (5) years of full-time law enforcement experience as a Commissioned Officer.
- Law enforcement experience or education may be substituted for one another on a year-for-year basis.
- Experience in performing investigative law enforcement work.
- Currently licensed as an Advanced Peace Officer or higher in the State of Texas.
- Valid driver license.

Required Skills, Knowledge, and Abilities:

- Knowledge of Texas and federal statutes, rules, and regulations, including the Texas Penal Code, Texas Code of Criminal Procedure, and other applicable codes.
- Knowledge of investigative principles, techniques, procedures, court procedures, practices, and rules of evidence.

- Ability to organize and interpret large amounts of information and identify trends, patterns, inconsistencies, and exceptions, and to concisely illustrate those findings.
- Skill in conducting and applying investigative techniques and procedures, including interviewing, evidence collection, and the use of technology and equipment.
- Skill in public speaking, presenting, and teaching.
- Ability to conduct investigations, including collecting evidence, securing crime scenes and preparing cases for prosecution; analyze and report findings; and apply legal knowledge to investigations and provide guidance.
- Ability to collaborate effectively with agencies and individuals; communicate clearly and effectively; and to serve as a lead, providing direction to others; and maintain professionalism and composure in challenging situations.
- Ability to drive extended distances.
- Ability to maintain the highest standards of security and safeguard critical infrastructure. This includes adhering to strict background checks, reporting any suspicious activities, and participating in security training and drills as required.

Physical Requirements:

- Must be able to safely and reliably operate a motor vehicle.
- Must be able to qualify at least annually on the TCOLE course of fire with a pistol, rifle, and shotgun.
- Standing for prolonged periods.
- Sitting for extended durations.
- Occasional need to lifting or carrying moderate to heavy items (up to 50 lbs.)
- Climbing stairs, steps, and entering/exiting vehicles frequently throughout workday
- Regular bending, kneeling, and reaching as part of daily activities
- Extensive fine motor skills required for typing and writing.
- Visual and auditory acuity for effective observation, driving, and communication.
- Physical stamina for extended traveling and travel (up to 8 hours in a day).
- Must have the ability to evaluate evidence, assess credibility, and identify inconsistencies in statements and documentation.
- Required to exercise sound judgment in high-pressure situations, such as determining probable cause, assessing risks, and prioritizing investigative tasks.
- Ability to handle multiple investigations simultaneously while maintaining accuracy and efficiency in documentation and communication

Why work at TCOLE?

Working for the Texas Commission on Law Enforcement (TCOLE) empowers you to make an impact on public safety while engaging in continuous learning within a supportive environment. You'll play a crucial role in upholding high law enforcement standards, collaborating with local agencies, and enhancing the well-being of Texans. As a Texas State employee, you will have access to our comprehensive benefit programs including:

- Comprehensive [health, dental, and vision](#) insurance plans with several types of coverage to state employees and their eligible family members
- 12 - 16 days of [annual paid holidays](#)
- At least eight hours of paid vacation and up to eight hours of paid sick leave each month for full-time employees
- Retirement options with the [State of Texas Retirement](#) that provide flexibility and security
- [Health and Wellness programs](#) including wellness leave, fitness and weight management programs, and personalized wellness tools
- TCOLE is a qualifying organization for the [Public Service Loan Forgiveness Program](#)
- The [Discount Purchase Program](#) provides access to an online marketplace offering discount on a wide range of products and services

All positions with TCOLE are security sensitive. Applicants are subject to an in-depth background investigation including criminal history, employment history and references, military, education, and personal references. Employment is contingent upon the verification of credentials and/or other information required.

Equal Opportunity Employer – TCOLE is an Equal Opportunity Employer. All qualified applicants receive consideration for employment without regard to race, color, religion, sex, national origin, disability, or protected veteran status.

ADA - In compliance with the Americans with Disabilities Act (ADA), TCOLE will provide reasonable accommodation during the hiring and selection process for qualified individuals with a disability. If you need assistance completing the online application, contact the Human Resources Department

at 512-936-0831. If you are contacted for an interview and need accommodation to participate in the interview process, please notify the person scheduling the interview.

Military Occupational Specialty Codes – Military Specialty Codes that correspond to this job posting include MOS 31B, MOS 31D, MOS 31A, MOS311A, MA, 649X, 749X, IN, MST, INV, MSSD, MSSE, OAP 11, OAP 12, OAP 14, 86MO, MOS 11B, MOS 11C, 11Z, 18B, 18F, 18Z, 31B, 31D, 31K, 31Z, 35L, 35M, 11A, 18A, 31A, 35A, 180A, 311A, 351L, 351M, 7S0X1, NCIS Special Agent. More information can be found at:

https://hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_LawEnforcement.pdf

Veterans Preference – Veterans, surviving spouses, and orphans of veterans may qualify for preference under Texas Government Code Chapter 657. Applicants who wish to claim Veterans preference must provide official documentation at the time of application to verify eligibility.

Benefits – For new hires and rehires, health insurance is available the 1st of the following month after a 60-day waiting period. More information about benefits is available at

<https://ers.texas.gov/benefits-at-a-glance>