

North Central Texas Council of Governments

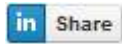


Job Details

Police Training Specialist - (2019)

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Job Title

Police Training Specialist

Job Type

Full-Time

Category

Law Enforcement/Public Safety

Location

NCTCOG - ARLINGTON, TX 76005 US (Primary)

Travel

Job

Description

The Regional Police Academy of the North Central Texas Council of Governments (NCTCOG) is seeking a **Police Training Specialist**.

The purpose of this position is to coordinate, train and prepare basic Police recruits to become state licensed peace officers. This is accomplished by teaching Police related courses, identifying and recruiting potential instructors, developing course content, writing performance appraisals for students and conducting physical fitness training. Other duties include instructing in-service training, facilitating group discussions, practicals and developing class and training schedules.

Required Skills:

- Teaches police related courses by preparing curriculum mandates
- Identifies and recruits potential instructors by networking with other related agencies
- Develops course content by maintaining knowledge of current trends in Policing
- Writes performance appraisals for students by monitoring student progress
- Conducts physical fitness training by performing physical fitness protocols with recruit officers
- Instructs in-service training by preparing course materials
- Facilitates group discussions and practicals by observing student performance in practical exercises
- Develops class and training schedules by contacting instructors
- Ability to manage multiple projects
- Computer skills
- Communication skills
- Must be able to work in a team setting
- Possess a TCOLE Basic Instructor certificate, or equivalent

- Ability to prepare written communications

Required Experience:

- Bachelor's degree (a total of 11 years of experience in lieu of degree) and 5-7 years related work experience
- TCOLE Advanced Peace Officer license required.
- TCOLE Instructor License required.
- Completion of the basic training coordinator course or ability to complete within six months after appointment.
- 15+ Years of Law Enforcement Experience Preferred.
- Defensive Tactics and/or Firearms Instructor certification is preferred.

FLSA: Exempt

Benefits:

We offer a highly competitive package of many desirable benefits to our full-time employees including:

- **Health/Dental/Vision/Life Insurance**
 - We provide an outstanding package of health, dental, vision and life benefits for employees, with the monthly premium paid by NCTCOG 100%. Coverage available for their families and those monthly premiums are shared with NCTCOG. We provide employees with life insurance coverage that is employer paid with a benefit of 2 times the employee's annual salary.
- **Paid Leave**
 - Paid vacation, sick leave, and personal days are provided as part of the benefit plan, as well as specified holidays. This position also includes a phone allowance.
- **Retirement**

- NCTCOG participates in a defined contribution plan as an alternative to Social Security. The defined contribution retirement plan provides retirement benefits for all eligible employees. NCTCOG contributes twelve percent (12%) of permanent full-time employees' gross salaries. Participating employees contribute six percent (6%) of gross salary. An employee becomes forty percent (40%) vested in NCTCOG's contributions after three full years of employment. An additional fifteen percent (15%) is vested for each additional year of employment. An employee becomes fully vested after seven years of employment.

- **Work/Life Balance Programs**

- To help employees and their families meet personal and professional challenges, NCTCOG provides an employee assistance program, prepaid legal services, lunch and learn seminars, alternate work schedules, alternate commute programs, and an on-site gym.

- **Professional Development**

- NCTCOG is committed to professional development and provides a wide range of training opportunities-both online and traditional classroom sessions. It covers applicable professional development expenses, professional memberships, and licenses, as well as tuition reimbursement

Equal Employment Opportunity Employer:

NCTCOG is an equal opportunity employer/program. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, national

origin, disability, veteran status, and other classifications covered under federal, state, or local laws. Auxiliary aids and services are available upon request to individuals with disabilities.

Background Check & Drug Testing:

All selected candidates must undergo a pre-employment background check and drug screening. Background checks include national criminal background check, employment history, motor vehicle record check, social security verification, education verification, and other elements as needed. NCTCOG is committed to a safe and drug free workplace and performs pre-employment substance abuse testing. All new hires are required to undergo a drug test which detects the presence of illegal drugs for months prior to testing. We appreciate your cooperation in keeping NCTCOG safe and drug free. In order to receive an offer of employment from NCTCOG, selected candidates must successfully pass the pre-employment background check and drug screening.

E-Verify:

The North Central Texas Council of Governments participates in the federal E-Verify program in order to verify a new employee's authorization to work in the United States. Applicants must be lawfully authorized to work in the U.S.

Statement Concerning Employment in a Job Not Covered by Social Security:

- NCTCOG participates in a defined contribution plan as an alternative to Social Security. NCTCOG offers mandatory and elective retirement plans that have been developed specifically for public-sector retirement plan participants.

- Be advised if you are hired by NCTCOG, your earnings from this job are not covered under Social Security (i.e., you will not pay Social Security taxes). This means that you will not earn credits for Social Security retirement or disability benefits in this job. If you retire or become disabled, and you are eligible for a Social Security benefit based on other work, your earnings from this job will not be used to compute your Social Security benefit. Your earnings from this job are subject to Medicare taxes and will count for purposes of the Medicare program. For more information on how you may qualify for Social Security benefits, visit www.ssa.gov.

Job postings are kept open for a minimum of 10 calendar days and may close anytime thereafter at the discretion of the hiring manager.

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