

Job Posting

<b>Job ID:</b>	82888333	<b>Entry Level:</b>	No
<b>Company Name For Job:</b>	City of Ferris	<b>Salary:</b>	28.20
<b>Position Title:</b>	Police Officer	<b>Salary - High:</b>	37
<b>Min Education:</b>	H.S. Diploma/Equivalent	<b>Salary - Type:</b>	Hourly Wage
<b>Min Experience:</b>	0-1 Year	<b>Workplace Type:</b>	On-Site
<b>Required Travel:</b>	0-10%	<b>Job Type:</b>	Full-Time
<b>Company Name:</b>	City of Ferris	<b>Enable AI Job Description Summary &amp; Insights:</b>	No
<b>Job Function:</b>	Police	<b>Job Duration:</b>	Indefinite
		<b>Location(s):</b>	Ferris, Texas, 75125, United States

**CONTACT INFORMATION**

**Contact Person:** T.J. Knight      **Phone:** 9725442110 Ext. 5500  
**Email Address:** tjknight@ferristexas.gov      **Fax:** --

**Job Description**

**SUMMARY OF JOB**

Under general supervision, the Officer enforces Federal, State, and City laws, rules, regulations, ordinances and codes, by performing various law enforcement tasks that support law enforcement and crime prevention activities. Performs investigative work and other special assignments; performs various technical and administrative tasks in support of the department. Maintains high visibility in the community to deter and prevent criminal activity and educate the public to protect themselves from criminal activity.

**Job Requirements**

**PRIMARY DUTIES AND RESPONSIBILITIES**

- Conduct routine patrol of assigned City areas to assist in the crime prevention efforts, report and respond to suspicious circumstances, traffic violations, and hazards to life or property while enforcing all City, County, State and Federal laws
- Respond to calls for service, including the investigation of civil and criminal activity, citizen complaints, traffic accidents, domestic violence issues, and other areas of misconduct or emergencies
- Complete reports, citations, documentation, and case files promptly
- Mediate or negotiate conflicts and disagreements within the community
- Arrest, charge, and book violators of laws or individuals with outstanding warrants for their arrest; transport to jail, if required
- Present testimony and evidence in municipal and county courts on traffic, civil, or criminal cases
- Assist with Police Department and City-sponsored events, including traffic and crowd control.
- Observe, monitor, and control routine and unusual traffic conditions
- Advocate public awareness for crime prevention, neighborhood watch, and other citizen programs
- Gather information in criminal investigations by interviewing and obtaining statements of victims, witnesses, suspects, and confidential informers
- Analyze criminal, emergency, and law violation situations to determine the best method or procedure
- Aid in criminal investigations and law violations using physical evidence, statements, and further evidence gathered within the department and using effective law enforcement techniques
- Administer first aid as necessary
- Serve warrants and subpoenas
- Remain aware of current laws and procedures for processing warrants
- File complaints and perform other work related to the processing of misdemeanor and felony complaints
- Establish and maintain good relationships with the public
- Performs other duties aligned with the skills, authority, and pay grade, and have been determined to improve city operations

**KNOWLEDGE, SKILLS, AND ABILITIES**

*Knowledge of:*

- Applicable laws, rules, regulations, ordinances and codes pertaining to police activities
- Criminal law and procedures with particular reference to the apprehension, arrest, and custody of persons committing misdemeanors or felonies; and the seizure and preservations of evidence in traffic and criminal cases

- Interviewing and interrogation techniques
- Use of firearms and other police equipment
- Principles of effective public relations and relationships with individuals, community groups and other agencies
- First aid techniques
- Latest technological advancements and trends in law enforcement
- Procedures for detecting, collecting, and preserving evidence and fingerprints

*Skill in:*

- First aid procedures
- Restraint and arrest procedures
- Handling, storing, cleaning, and discharging firearms
- Baton use

*Ability to:*

- Interpret and apply federal, state and local policies, laws and regulations
- Use a variety of police equipment, including specialized communications and computer equipment
- Follow guidelines for the use and care of firearms
- Enforce laws firmly, tactfully and impartially
- Respond to requests and inquiries from the general public
- Safely operate department vehicles
- Establish and maintain effective working relationships
- Communicate effectively, both orally and in writing
- Using computers and various software programs
- Defuse confrontational or hostile individuals
- Maintain an appropriate level of physical fitness
- Work irregular hours, including weekends, holidays, and extended hours in emergency, disaster, or other situations influenced by workload or staffing difficulties

**SUPERVISORY/BUDGET RESPONSIBILITIES**

- NONE

**WORKING CONDITIONS**

- Work is performed in a municipal police department office and field environments
- May be subject to repetitive motion such as typing and data entry
- May be subject to extended periods of standing, walking, bending, reaching, crawling, climbing, kneeling, and lifting when responding to an emergency police situation, accident, or investigation
- Must be able to restrain hostile or combative individuals
- May be subject to exposure to extreme weather conditions, hazardous driving conditions, hostile environments, hazardous chemicals and fumes, bodily fluids, infectious diseases, air and waterborne pathogens
- Must be able to lift to 50 pounds and may be required to pull or carry up to 175 pounds
- May be subject to mentally stressful situations