

**CITY OF NEW BRAUNFELS
POLICE DEPARTMENT**



WE'RE HIRING

NEW POSITION

POLICE SERVICE ASSISTANT (PSA)

The City of New Braunfels Police Department is excited to announce the creation of a new Police Service Assistant (PSA) position. This non-sworn, civilian role supports patrol operations by responding to lower-priority and non-emergency calls for service, assisting with field support duties, and helping improve overall response efficiency across the department.

This position is part of a hometown recruiting initiative focused on building a true pipeline to law enforcement careers. The PSA program is designed to connect local talent to public safety careers, creating a pathway from cap and gown to badge and service. The department is specifically seeking recent graduates from high school and college Criminal Justice programs who are not yet certified, but are interested in gaining real-world experience in the field.

PSAs help enhance service delivery while allowing sworn officers to focus on higher-priority incidents and community safety needs. This role provides hands-on exposure to law enforcement operations and serves as a foundational step for individuals pursuing a future career in policing.

MINIMUM QUALIFICATIONS

High school diploma or equivalent

18 years of age or older

Valid Texas Driver License (Class C) with acceptable driving record

Ability to pass criminal background check and drug screening

Availability to work varied shifts, including nights, weekends, and holidays

Ability to perform essential physical duties in indoor and outdoor environments

