

Randall County Sheriff's Office

Medical Lieutenant

Job Description:

The Medical Lieutenant serves as an administrator to all medical personnel assigned to the jail division. This is a responsible administrative position overseeing the medical, mental health and dental care of inmates and the safety, welfare and security of medical employees. The responsibilities include care and conduct of inmates and employees. The Medical Lieutenant ensures that adequate protection and coverage requirements of the division are met at all times. This position insures that medical personnel properly attend to the physical and medical needs of inmates. Assist the jail administrator in regulating the healthcare of the jail: includes establishing policies and procedures, evaluation personnel, evaluating safety and security and hiring employees. All assignments are subject to review.

Examples to Task Performed:

1. Supervises Director of Nursing, medical personnel, medical records, medical records clerk, medical clerks, jail physicians, mid-level medical provider, dental personnel, and mental health staff in execution of their duties.
2. Makes recommendation to Director of Nursing concerning post assignments for employees.
3. Assigns personnel to shifts.
4. Coordinates and schedule medical personnel training.
5. Approves annual leave for medical personnel.
6. Assist in review of undesirable conduct of subordinates and makes recommendations to superiors regarding disciplinary action.
7. Assist with the hiring of medical personnel.
8. Handles public complaints and concerns.
9. Oversees the inmate and employee grievance process.
10. Assist with internal investigations.
11. Evaluates subordinates job performances.
12. Reviews medical care and treatment protocols.
13. All other duties assign.

Requirements:

Must be a licensed RN.

Minimum of 5 years working experience in a correctional setting.

Salary 77,581.07

Desirable Knowledge and Skill:

- Current jailers licenses through TCOLE
- Current licenses in an appropriate medical specialty within the State of Texas
- Knowledge of jail operations and regulations as set forth by Texas Commission on Jail Standards
- Ability to develop and maintain effective relationships with employees, the public, and other persons and necessitated by work requirements
- Knowledge of modern police and corrections practices and methods
- Ability to analyze situations quickly and objectively to determine the proper course of action

Apply Now!



**Deadline for applications is
May 10th**