Job Description

Primary Purpose:

Demonstrate a commitment to the education of our youth and to maintain an appropriate learning environment through the protection of students, employees and property.

Education/Certification:

- High School diploma or GED(recognized by the Texas Education Agency or a regional accrediting agency).
- Active certification as a Police Officer by the Texas Commission on Law Enforcement Standards and Education (TCOLE).
- Meet minimal requirement for TCOLE SRO Certification Renewal annually.
- Valid Texas driver's license and good driving record. Meet and maintain liability coverage and eligibility.
- Candidate must have satisfactory outcome of fingerprinting background check. Non-refundable fee (approximately $50) paid by employee.

Experience/Knowledge/Skills:

- Knowledge of laws, rules and regulations applicable to the position
- Strong organizational, communication and interpersonal skills
- Demonstrate logical, effective problem-solving ability
- Training and ability to subdue offenders, including the use of firearms and handcuffs
- Strong relations, communication, and interpersonal skills
- Ability to work with students, parents, faculty, and community
- Ability to problem-solve, think critically and manage conflict under stress of time constraints and emotional witnesses/victims
- Pass the criminal history, drug testing, medical and psychological screening process
- Ability to work all shifts, holidays and weekends, and a variety of assignments as directed.

Major Responsibilities and Duties:

(The following statements describe the general purpose and responsibilities assigned and should not be construed as an exhaustive list of all responsibilities, skills, efforts, or working conditions that may be assigned or skills that may be required.)

Professionalism:

The Educators' Code of Ethics is set forth in Texas Administrative Code to provide rules for standard practices and ethical conduct toward students, professional colleagues, school officials, parents, and members of the community.

- Rule §247.1 Purpose and Scope; Definitions
- Rule §247.2 Code of Ethics and Standard Practices for Texas Educators

Organizational Management:

The School Resource Officer assists with the organizational management activities such as the following:

- Assist with the preparation of required department reports and requests.

Law Enforcement:

The School Resource Officer serves to enforce law enforcement activities such as the following:

- Respond to calls requiring peace officer intervention or service, and initiate activity where needed to ensure a safe and secure environment.
- Enforce laws, policies and provisions of the Texas Penal Code, and the Code of Criminal Procedure Texas Education Code and DVISD policy manuals and code of conduct.

Safety:

The School Resource Officer ensures district safety activities such as the following:

- Prepare police reports; identify and report potential safety and security hazards, conduct initial investigations, and act on community and district concerns.
    - Collaborate with district and campus staff who oversee safety protocols.
    - Follow the department's safety procedures including procedures for safe handling and use of firearms.
    - Patrol district property to protect all students, staff, and visitors from physical harm and prevent property loss due to theft or vandalism.
- Follow the district Emergency Response Guide and Emergency Operations Procedures (EOP).

Administration:

The School Resource Officer ensures district safety activities such as the following:

- Maintain secured property room for storage of weapons and contraband confiscated on district property.
- Compile, maintain, and file all reports, records, and other documents as required.

Qualities of an effective School Resource Officer:

The School Resource Officer exhibits qualities such as the following:

- Perform all duties outlined in district procedures, rules and regulations, and policies.
- Work any hours, shifts, days or assignments given to include holidays, weekends, etc. as designated by supervisor.
- Serves as an appropriate, positive role model for students.
- Ability to demonstrate the following core values: integrity, high expectations, commitment, respect, dedication to teamwork and passion for a student-centered environment.
- Perform special duty assignments, overtime, protective details and all other duties required.
- Regular attendance and punctuality are essential functions of the job.
- Follow all safety and security procedures.
- Work effectively within a team.

Additional Duties:

Performs any other duties assigned by the Superintendent pursuant to Board policy.

- Complete other duties as assigned

Supervisory Responsibilities:

None

Equipment:

Computer, computer software programs and peripherals, radio equipment, video monitoring, scanner, printer, copier, fax, security, fire extinguisher and other equipment applicable to position.

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

- Maintain emotional control under stress; prolonged hours; on call as assigned by supervisor
- Ability to work well with others in close proximity and while under stress
- Frequent interruptions and deadlines
- Prolonged sitting, standing, balancing, reaching, and repetitive hand motions

- Strenuous walking, climbing and running; frequent keyboarding and use of mouse; frequent driving
- Moderate lifting, stooping, kneeling, crouching and carrying (less than 40 pounds)
- Occasional crawling, pulling and pushing
- Extreme exposure to sun, heat, cold, and inclement weather, noise, low or intense illumination, vibration
- Occasional exposure to work around moving objects or vehicles, work on uneven surfaces, nights and rotating shifts.
- Significant hearing, speaking clearly and reflexes are necessary, depth perception, keen visual and distinguishing colors.
- Possible districtwide travel
- May be exposed to adverse and hazardous working conditions, including violent and armed confrontations in extreme cases.
- Ability to control sudden violent or extreme physical acts of others and exhibit rapid mental and muscular coordination simultaneously.
- Physical fitness tests and firearms qualifications are required twice a year.
- May involve routine exposure to blood or bodily
- Regular attendance is required for this position.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Position Type: Full-Time
Salary:$29.44 to $41.07 Hourly