

**Date Posted:**  
**02/22/2024**

**Job No: 2024-5643**

**FORT BEND COUNTY**  
**DEPARTMENT: CONSTABLE, PCT. 1**  
**JOB TITLE: DEPUTY CONSTABLE CONTRACT**

The Fort Bend County Precinct 1 Constable's Office is a dedicated group of law enforcement professionals who are committed to working with the community to keep Fort Bend County a safe and desirable place to live and work. Our mission is to partner with the community to solve problems, enforce the law and provide courteous, professional law enforcement service. Fort Bend County is a great place to work and live! Join our team!

**JOB SUMMARY:**

Responsible for enforcing state and county laws and providing patrol coverage for assigned area. Participates in planning of programs, policies or objectives for own work group and department.

**DUTIES & RESPONSIBILITIES:**

- Responsible for traffic enforcement and accident investigation in Fort Bend County.
- Patrols contract area as a deterrent to crime.
- Assists public within scope of authority.
- Serves criminal warrants as directed.
- Conducts property checks on homes and buildings in assigned area.
- Takes reports and secures and preserves crime scenes.
- Participates in activities and duties related to emergency management during a local state of disaster as directed by appropriate county managers.

**REQUIREMENTS:**

- High School Diploma/GED.
- Basic TCOLE certification.
- Firearms proficiency.
- One year job related law enforcement experience.
- Strong written and verbal communication skills.
- Ability to interact effectively with the public.
- Valid Texas Driver's License.

**SALARY RANGE:** \$27.01 - \$33.76 hourly based on qualifications; Certification pay available

**CLOSING DATE:** Upon filling position

**All full-time and part-time employees are members of the Texas County District Retirement System (TCDRS). Full-time employees also enjoy a wide-range of great benefits including 13 paid holidays per year.**

Fort Bend County is an equal opportunity employer, committed to non-discrimination in employment on any basis including race, color, religion or creed, sex, sexual orientation, gender, gender identity, gender expression, pregnancy status (including childbirth and related medical conditions), national origin, ethnicity, citizenship status, age (40 and over), physical or mental disability, genetic information, protected military and veteran status, political affiliation or beliefs, or any other classification protected by state, federal and local laws, unless such classification is a bona fide occupational qualification. For more information on Fort Bend County's Title VI / Nondiscrimination Statement, visit [www.fbctx.gov/comply](http://www.fbctx.gov/comply)

**To be considered for employment, all interested candidates must complete the required Fort Bend County online employment application located at [www.fortbendcounty.jobs](http://www.fortbendcounty.jobs)**

*Fort Bend County is committed to providing equal opportunity and reasonable accommodations to employees with disabilities. FBC complies with the Americans with Disabilities Act and all other applicable federal, state and local laws regarding disability discrimination and accommodation.*

**Date Posted:**  
**10/12/2023**

**Job No: 2023-5466**

**FORT BEND COUNTY**  
**DEPARTMENT: CONSTABLE, PCT. 3**  
**JOB TITLE: DEPUTY CONSTABLE CONTRACT**

Fort Bend County is ranked as one of the fastest growing counties in the nation. We have capitalized on not only the creed of our location, but on the "quality of life" for our families to call home. Our employees are the key to our success and the heartbeat of our foundation. The diversity and inclusivity of our community is our strength and at the forefront of a workplace environment welcoming to all. Live Here! Work Here!

**JOB SUMMARY:**

Responsible for enforcing state and county laws and providing patrol coverage for assigned area. Participates in planning of programs, policies or objectives for own work group and department.

**DUTIES & RESPONSIBILITIES:**

- Responsible for traffic enforcement and accident investigation in Fort Bend County.
- Patrols contract area as a deterrent to crime.
- Assists public within scope of authority.
- Serves criminal warrants as directed.
- Conducts property checks on homes and buildings in assigned area.
- Takes reports and secures and preserves crime scenes.
- Participates in activities and duties related to emergency management during a local state of disaster as directed by appropriate county managers.

**REQUIREMENTS:**

- High School Diploma/GED.
- Basic TCOLE certification.
- Requires a minimum of 1 year of law enforcement experience.
- Strong written and verbal communication skills.
- Ability to interact effectively with the public.
- Valid Driver License.
- Firearms proficiency.

**SALARY RANGE:** \$27.01 - \$33.76 hourly based on qualifications

**CLOSING DATE:** Upon filling position

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**Date Posted:**  
**02/06/2024**

**Job No: 2024-5622**

**FORT BEND COUNTY**  
**DEPARTMENT: CONSTABLE, PCT. 4**  
**JOB TITLE: DEPUTY CONSTABLE CONTRACT**

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**JOB SUMMARY:**

Responsible for enforcing state and county laws and providing patrol coverage for assigned area. Participates in planning of programs, policies or objectives for own work group and department.

**DUTIES & RESPONSIBILITIES:**

- Responsible for traffic enforcement and accident investigation in Fort Bend County.
- Patrols contract area as a deterrent to crime.
- Assists public within scope of authority.
- Serves criminal warrants as directed.
- Conducts property checks on homes and buildings in assigned area.
- Takes reports and secures and preserves crime scenes.
- Participates in activities and duties related to emergency management during a local state of disaster as directed by appropriate county managers.

**REQUIREMENTS:**

- High School Diploma/GED.
- Basic TCOLE certification.
- Requires a minimum of 1 year of law enforcement experience.
- Strong written and verbal communication skills.
- Ability to interact effectively with the public.
- Valid Driver License.
- Firearms proficiency.

**SALARY RANGE:** \$27.01 - \$33.76 hourly based on qualifications

**CLOSING DATE:** Upon filling position

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**Date Posted:**  
**12/13/2023**

**Job No: 2023-5544**

**FORT BEND COUNTY**  
**DEPARTMENT: CONSTABLE, PCT. 2**  
**JOB TITLE: DEPUTY CONSTABLE**  
**(2 POSITIONS AVAILABLE)**

The Fort Bend County Precinct 2 Constable's Office is a dedicated group of law enforcement professionals who are committed to working with the community to keep Fort Bend County a safe and desirable place to live and work. Our mission is to partner with the community to solve problems, enforce the law and provide courteous, professional law enforcement service. Fort Bend County is a great place to work and live! Join our team!

**JOB SUMMARY:**

Responsible for enforcing state and county laws. Under general supervision, exercises responsibilities for the enforcement of state and local laws relating to public safety and welfare. Exercises independent judgement in dealing with dangerous or unusual situations, exercising safety practices and procedures. Participates in planning of programs, policies or objectives for own work group and department.

**DUTIES & RESPONSIBILITIES:**

- Serves civil papers as directed; Serves criminal warrants as directed; Patrols County roads, as well as, residential contract area to provide a visible deterrent in uniform and in marked cars and to enforce laws and protect life and property; identifies traffic hazards; Monitors residential areas for signs of criminal activity; Patrols for suspicious persons or vehicles.
- Responds to calls for assistance and complaints of crimes; Enforces state statute by performing warrants, felony or misdemeanor arrests; Implements physical confrontation when necessary.
- Secures and protects crime scenes by establishing boundaries, detaining victims, suspects and witnesses, locating and identifying evidence and briefing supervisors/investigators upon their arrival; preserves and collects evidence using proper methods; Maintains the chain of custody of all evidence secured.
- Maintains a working knowledge of all traffic laws; Enforces traffic laws through the issuance of traffic summons and warnings, and arresting individuals in violation of the law such as DUI and speeding and traffic control device violation when necessary.
- Prepares and maintains a wide variety of departmental records and reports in compliance with departmental policies and procedures; Prepares and files written and taped case reports outlining complete information regarding each case.
- May handle court security – Bailiff Duties; May provide building security at the Fort Bend County East End Annex building or the Sienna Annex Building.
- Participates in activities and duties related to emergency management during a local state of disaster as directed by appropriate county managers.

**REQUIREMENTS:**

- High School Diploma/GED.
- Basic TCOLE certification.
- One year of job related experience. (Two years of college (60 credit hours) may substitute for experience).

- Strong written and verbal communication skills; ability to interact effectively with the public.
- Valid Driver's License.

**SALARY RANGE:** \$27.01 - \$33.76 hourly, based on qualifications

**CLOSING DATE:** Upon filling 2 positions

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**Date Posted:**  
**05/09/2024**

**Job No: 2024-5731**

**FORT BEND COUNTY**  
**DEPARTMENT: SHERIFF'S OFFICE**  
**JOB TITLE: DEPUTY SHERIFF**

Fort Bend County is ranked as one of the fastest growing counties in the nation. We have capitalized on not only the creed of our location, but on the "quality of life" for our families to call home. Our employees are the key to our success and the heartbeat of our foundation. The diversity and inclusivity of our community is our strength and at the forefront of a workplace environment welcoming to all. Live Here! Work Here!

**JOB SUMMARY:**

Enforces laws of the State of Texas and Fort Bend County and protects persons and property. Participates in planning of programs, policies or objectives for own work group and department.

**DUTIES & RESPONSIBILITIES:**

- May be assigned duties in K9 Patrol, Livestock Unit, Patrol Division, ID Division, Youth Programs, and Community services.
- Conducts search and rescue operations.
- Performs routine police patrol as a deterrent to crime.
- Issues citations and/or warnings to violators when appropriate; arrests violators; testifies in court as needed.
- Maintains reports as required.
- Maintains weapons and equipment assigned.
- Conducts initial crime scene investigations.
- Answers citizen calls for police assistance.
- Maintains weapon proficiency.
- Participates in activities and duties related to emergency management during a local state of disaster as directed by appropriate county managers.

**REQUIREMENTS:**

- High School Diploma/GED.
- **Applicant must currently hold a Basic (or higher) TCOLE Certification; or at time of application be enrolled in a Basic Police Academy and be eligible to take the TCOLE Licensing Exam within 45 days.**
- Preferred - One year experience in a law enforcement agency performing peace officer, telecommunication, or correctional officer duties; or 2 years military service with an honorable discharge; or 30 semester credit hours with a minimum cumulative GPA of 2.0 from an accredited college or university.
- Strong verbal and written communication skills;
- Strong interpersonal skills and ability to deal effectively with the public, other employees and elected officials.

- Valid Texas Driver's License.
- Must maintain all requirements to be licensed as a peace officer under TCOLE rules. When duty assignment is in Detention Bureau must obtain and maintain correction officer certification per TCOLE rules (this is not a prerequisite to assignment, may be completed after assignment starts).

**SALARY RANGE:** \$27.01 per hour

**CLOSING DATE:** Upon filling position

**To be considered for employment, all interested candidates must complete the required Fort Bend County online employment application located at: [www.fortbendcounty.jobs](http://www.fortbendcounty.jobs)**

**PLEASE NOTE: QUALIFIED APPLICANTS WILL BE EMAILED INFORMATION REGARDING THE APPLICATION PROCESS. PLEASE NOTE THE ADDRESS FOR THE FORT BEND COUNTY SHERIFF'S OFFICE PERSONNEL, 1521 EUGENE HEIMANN CIRCLE, SUITE 144, RICHMOND, TX 77469.**

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**Date Posted:**  
**05/07/2024**

**Job No: 2024-5728**

**FORT BEND COUNTY**  
**DEPARTMENT: FIRE MARSHAL**  
**JOB TITLE: FIRE INVESTIGATOR**

Fort Bend County is ranked as one of the fastest growing counties in the nation. We have capitalized on not only the creed of our location, but on the "quality of life" for our families to call home. Our employees are the key to our success and the heartbeat of our foundation. The diversity and inclusivity of our community is our strength and at the forefront of a workplace environment welcoming to all. Live Here! Work Here!

**JOB SUMMARY:**

Conducts investigations and fire prevention education to ensure safety of Fort Bend County residents. Participates in planning of programs, policies or objectives for own work group and department.

**DUTIES & RESPONSIBILITIES:**

- Participates in fire, explosion, arson and insurance fraud investigations (evidence collection, photograph, interview, fill out reports, surveillance, court testimony etc.) and conduct follow-up investigations; works closely with other County departments.
- Participates in fire drills and fire prevention classes.
- Stays up to date with all applicable local, local, state and federal laws.
- Maintains firearm proficiency and attends mandated continuing education classes.
- Serves arrest warrants and search warrants.
- Interfaces and assists local, state and federal agencies with investigations.
- Signs for and be held accountable for equipment.
- Participates in activities and duties related to emergency management during a local state of disaster as directed by appropriate county managers.

**REQUIREMENTS:**

- High school diploma or GED.
- 2 years job related experience.
- Strong computer skills; good organizational skills, ability to prioritize own work, and ability to complete assigned tasks within tight deadlines.
- Strong verbal and written skills; interpersonal skills and ability to deal effectively with the public, other employees and elected officials.
- **Requires** the following: TCFP Basic Arson Investigator, TCOLE Basic Peace Officer Certification, ICS 100, 200, 300, 400, 700, 800.
- Preferred: TCFP Basic Fire Inspector, TCFP Plans Examiner, TCFP Instructor I, TCOLE Basic Instructor, IAAI - FIT, NAFI - CFEI.



**SALARY RANGE:** \$29.98 - \$37.47 hourly based on qualifications

**CLOSING DATE:** Upon filling position

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[www.fbctx.gov/comply](http://www.fbctx.gov/comply)

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**Date Posted:**

**Job No: 2023-5552**

**FORT BEND COUNTY**  
**DEPARTMENT: ENVIRONMENTAL HEALTH**  
**JOB TITLE: LIEUTENANT-INVESTIGATOR**

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**JOB SUMMARY:**

Ensures compliance with the enforcement of the pertinent laws relating to Environmental Health and other federal, state and local laws as applicable and investigation of potential violations thereof. Provides first line supervision for the Environmental Crimes Unit (ECU) Investigators. Participates in planning of programs, policies or objectives for own work group and department.

**DUTIES & RESPONSIBILITIES:**

- Manages investigative staff by organizing and delegating duties in conjunction with the needs of the department
- Conducts criminal and civil investigations and inspections representing the Environmental Health Department concerning: Texas Water Code, Texas Health and Safety Code, and County orders regarding Public Health, OSSF, Environmental or Public Nuisances, land usage, illegal dumping, and other environmental violations for prosecution and remediation. Performs routine and proactive patrol and surveillance to investigate, evaluate and enforce land use and complaint violations.
- Issue Notice of Violations or citations to property owners or other violators for possible legal action. File charges in Justice of Peace Court, County Court or District Courts. Represents the department with testimony in court.
- Responsible for planning, organizing, supervising, reviewing and evaluating the work of the section group. Assigns and/or reviews the work of others.
- Provides assistance to the department Director by handling special projects and/or assignments relating to the ECU section branch.
- Responsible for specified administrative or managerial functions such as developing and implementing operational processes, policies and procedures, identifying and resolving operations problems and ensuring the overall efficiency and effectiveness of assigned operations.
- Reviews work of others for quality and quantity control. Conducts case review of ECU cases. Participates and establishes standards and participates in short- and long-range planning for relating operations. Makes recommendations to the Environmental Director regarding hiring, promotion and disciplinary decisions of ECU employees.
- Conducts follow-up investigations and oversees abatement of violations. Responds to citizens and elected officials inquiries. Mediates between property owners, contractors, developers and land owners. Advises property owners of conditions, requirements and potential violations. Interacts with other agencies and departments to promote consistent enforcement of applicable laws and operation of administrative functions.
- Implements County-wide enforcement program of illegal dumping through the media and schools to inform citizens about proper waste handling. Trains and assists other agencies in the field of Health and Safety regulations.

- Maintains weapons proficiency.
- Responsible for the creation, submittal, and administration of all Law Enforcement grants.
- Participates as an "essential employee" for the activities and duties related to emergency management during a local state of disaster.
- Researches property ownership using tax rolls, maps, and court records.
- Other Duties as assigned.

**REQUIREMENTS:**

- High School Diploma/GED.
- Six years full-time law enforcement experience. Thirty semester hours with a minimum of six semester hours in Criminal Justice from an accredited college or university may be substituted for one year of the non-supervisory experience for a maximum substitution of one year.
- Computer and typing skills.
- Good verbal and written communication skills; interpersonal skills and ability to deal effectively with others.
- Management, supervisory and organizational skills. Ability to prioritize work and complete assigned tasks within deadlines.
- Must keep current with federal, state, and local laws and regulations regarding department operations.
- Advanced TCOLE Certification required.
- Knowledge of Health and Safety Codes and Texas Environmental Laws.
- Required to work weekends or be on-call.

**SALARY RANGE:** \$33.27 - \$41.60 hourly based on qualifications

**CLOSING DATE:** Upon filling position

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Date Posted: 2/27/2024

Job No.-2024-5650

**FORT BEND COUNTY DEPARTMENT: SHERIFF'S OFFICE**  
**JOB TITLE: PART-TIME CRIMINAL INVESTIGATOR**

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**JOB SUMMARY:**

Investigates criminal cases and determines courses of action for a complete and thorough investigation. Enforces federal, state, and local laws. Participates in planning of programs, policies or objectives for own work group and the department. Secures arrest and search warrants as necessary and assists with apprehension of wanted persons and fugitives.

**DUTIES & RESPONSIBILITIES:**

Duties will include but are not limited to:

- Review case reports and develop a strategy for investigating and determining the truth.
- Manage assigned cases.
- Identify, locate, and Interview victims, witnesses, and suspects and take written and/or recorded statements.
- Locate, document, collect, and maintain chain of custody for evidence in assigned cases.
- Coordinate crime scene investigation and direct the processing of evidence.
- Seize stolen property and schedule hearings for property disposition.
- Manage contact cases, write supplemental reports, and code cases for clearance category or type.
- Present completed cases to the District Attorney's Office for prosecution or other action.
- Testify before Grand Jury and at Criminal Court proceedings.
- Perform other duties as assigned by Supervisor.

## **REQUIREMENTS:**

- High School diploma/GED and Basic TCOLE Peace Officer Certification with a minimum of three (3) years, paid experience as a Peace Officer. Preference will be given to applicants with prior investigative experience.
- Must possess a valid Texas driver's license.
- Strong computer, verbal and written communication, and time management and organizational skills.
- Strong interpersonal skills and the ability to deal effectively with the public, other employees, and elected officials.
- Maintain good standing and meet requirements to be licensed as a peace officer under the rules of the Texas Commission on Law Enforcement.
- Applicants with proficiency in a second language or possessing multilingual skills will be provided preference.
- Ability to work with coworkers as part of team to manage complex cases when necessary.
- Accept work schedule of not more than 30 hours per week.

**SALARY RANGE: \$35.00 per hour**

**CLOSING DATE: Upon filling position**

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***For additional information, PLEASE CALL (281) 238-1586 THE FORT BEND COUNTY SHERIFF'S OFFICE HUMAN RESOURCES DEPARTMENT LOCATED AT: 1521 EUGENE HEIMANN CIRCLE, SUITE 144, RICHMOND, TEXAS 77469.***

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Date Posted:  
04/12/2024

Job No: 2024-5703

**FORT BEND COUNTY**  
**DEPARTMENT: SHERIFF'S OFFICE**  
**JOB TITLE: RESERVE CRIMINAL INVESTIGATOR**

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**JOB SUMMARY:** The Criminal Investigations Division (CID) seeks qualified applicants to assist with investigations related to reported criminal activity in Fort Bend County. Qualified applicants will be considered for employment as members of CID who would be assigned cases for contact, follow-up activity, perform as support staff for full-time investigators, to supplement and record activities, and to otherwise managing criminal investigation caseloads. This includes, but is not limited to conducting interviews and interrogations, holding line-up and photo arrays, locating/identifying/recording evidence, processing inmates/suspects, and obtaining and executing arrest and search warrants. As case agents and investigative support staff, reserve investigators may be subpoenaed for court hearings and trials and would be expected to testify on behalf of the State.

**DUTIES & RESPONSIBILITIES:**

Reserve investigators will assist with the following duties and responsibilities:

- Review case reports and develop a strategy for investigating and determining the truth
- Manage assigned cases
- Identify, locate, and Interview victims, witnesses, and suspects
- Locate, document, collect, and process evidence
- Coordinate crime scene investigation and direct the processing of evidence
- Seize stolen property and schedule hearings for property disposition
- Manage contact cases, write supplemental reports, and code cases for clearance category or type
- Present completed cases to the District Attorney's Office for prosecution or other action
- Testify in hearings and trials.
- Duties as assigned by Supervisor

**Minimum Qualifications:**

Peace officer in good standing with at least 24 months of continuous service within the past 30 months. Preference may be given to peace officers who have worked in an investigator capacity for a law enforcement or regulatory or federal agency.

Evidence of training in at least four of the following content areas:

- Criminal investigations procedures;
- Interview and interrogation;
- Evidence management;
- Crime scene investigation;
- Forensics;
- Sources of information and gathering information;
- Laws of arrest, search, and seizure; and
- Procedures for acquiring arrest and search warrants, to include probable cause statements and meeting the elements of the Fourth Amendment

**Employment/Selection Process:**

Interested applicants must contact the Fort Bend County Sheriff's Office Human Resources Division.

- A Personal History Statement is to be submitted
- Active Texas peace officers will receive waivers for some parts of the background investigation
- Applicants will be invited to interview with the CID captain or interview panel

**Other Selection Criteria:**

The successful candidate will exhibit:

- A positive attitude toward work assignments
- Success in working in a team environment
- Ambitious and motivated to serve with little supervision
- Ability to organize, maintain, and locate information from various sources
- Successfully complete investigative training to enhance competency and knowledge and professional development

## **Work Schedule/ Supervision**

The work assignment will be Monday – Friday, with shifts scheduled from 0800 hours – 1600 hours.

Investigators will also be expected to occasionally assist with investigations outside the normal work week.

## **Miscellaneous:**

Texas peace officers may hold licenses from more than one agency. While this position is a Reserve position, future efforts are to create part-time paid positions, and to add additional staffing.

## **Position Announcement Closes:**

May 31, 2024

**To be considered for employment, all interested candidates must complete the required Fort Bend County online employment application located at [www.fortbendcounty.jobs](http://www.fortbendcounty.jobs)**

For additional information, PLEASE CALL (281) 238-1586 THE FORT BEND COUNTY SHERIFF'S OFFICE HUMAN RESOURCES DEPARTMENT LOCATED AT: 1521 EUGENE HEIMANN CIRCLE SUITE 144, RICHMOND, TEXAS 77469.

**All full-time employees are members of the Texas County District Retirement System (TCDRS). Full-time employees also enjoy a wide-range of great benefits.**

Fort Bend County is an equal opportunity employer, committed to non-discrimination in employment on any basis including race, color, religion or creed, sex, sexual orientation, gender, gender identity, gender expression, pregnancy status (including childbirth and related medical conditions), national origin, ethnicity, citizenship status, age (40 and over), physical or mental disability, genetic information, protected military and veteran status, political affiliation or beliefs, or any other classification protected by state, federal and local laws, unless such classification is a bona fide occupational qualification.

For more information on Fort Bend County's Title VI / Nondiscrimination Statement, visit [www.fbctx.gov/comply](http://www.fbctx.gov/comply)

*Fort Bend County is committed to providing equal opportunity and reasonable accommodations to employees with disabilities. FBC complies with the Americans with Disabilities Act and all other applicable federal, state and local laws regarding disability discrimination and accommodation.*