



Harris County Fire Inspector

SALARY	\$25.21 - \$28.11 Hourly	LOCATION	Houston, TX
JOB TYPE	Regular Full-time	JOB NUMBER	11938
DEPARTMENT	Fire Marshal's Office	OPENING DATE	04/03/2024
CLOSING DATE	4/12/2024 11:59 PM Central		

Position Description

The incumbent is responsible for the day-to-day fire and life-safety hazard inspections in unincorporated Harris County.

Duties and Responsibilities:

- Performs field inspections and related assignments to identify and document deficiencies in accordance with applicable codes, standards, policies, and procedures.
- Establishes and maintains effective working relationships with others in support of program goals and strategic planning.
- Investigates complaints so that complaint information is recorded, process is initiated and resolved, or forwarded to a supervisor when required.
- Prepares for and participates in legal proceedings presenting information accurately and professionally.
- Completes inventory records on county owned equipment and supplies.
- Exercises independent decision-making skills.
- Performs other duties as directed by HCFMO management and performs all assigned tasks safely.

Harris County is an Equal Opportunity Employer

<https://hrm.harriscountytexas.gov/Pages/EqualEmploymentOpportunityPlan.aspx>

If you need special services or accommodations, please call (713) 274-5445 or email ADACoordinator@bmd.hctx.net

Requirements

Education:

- High School Diploma or G.E.D. equivalent from an accredited educational institution.

Licensure:

- At the date of hire, possess a valid license driver's license, State of Texas Class C.

NOTE: Qualifying education, experience, knowledge, and skills must be documented on your job application. You may attach a resume to the application as supporting documentation but **ONLY information stated on the application will be used for consideration. "See Resume" will not be accepted for qualifications.**

Preferences

- Current Texas Commission on Fire Protection (TCFP) Certification as a Fire Inspector. (Inspector I & II and Plans Examiner)
- TCOLE Basic Peace Officer (or higher). If a licensed Peace Officer, eligible to be commissioned by the Texas Commission on Law Enforcement (TCOLE) and appointed by HCFMO.
- A minimum of one (3) year of fire service or law enforcement experience.
- Within one (1) year of appointment, provide proof of completion for NIMS IS-700, IS-800, IS-100, IS-200, ICS-300, ICS-400.
- Some College - 30 Hours.

General Information

Position Type and Typical Hours of Work:

- Regular Full-time
- 40-Hours per Week | Various Shifts
 - Hours will be discussed during departmental interview
 - Include Nights, Weekends & Holidays

Salary:

- \$25.21 - \$28.11 Hourly
- Depends on Qualifications
- Based on 26 Pay Periods
 - Plus, benefits

Employment is contingent upon passing a background check and drug screen.

Due to a high volume of applications positions may close prior to the advertised closing date or at the discretion of the Hiring Department.

Agency

Harris County

Address

1111 Fannin St
Ste. 600
Houston, Texas, 77002

Phone

713-274-5445

Website

<https://www.governmentjobs.com/careers/harriscountytx>

Fire Inspector Supplemental Questionnaire

***QUESTION 1**

Which of the following best describes your highest level of education completed as it relates to this position?

- High School or GED diploma
- Some College
- Associate Degree
- Bachelor's Degree
- Master's Degree or higher
- None of the above

***QUESTION 2**

Which of the following best describes your verifiable fire service experience? (To be considered, qualifying experience must be documented in your application's employment history)

- Less than one (1) year
- One (1) year but less than two (2) years
- Two (2) years but less than three (3) years
- Three (3) years but less than four (4) years
- Four (4) years or more
- I do not have this experience

***QUESTION 3**

Please provide details about your verifiable fire service experience. Do not use "Please see Resume" or "See Resume" (To be considered, qualifying experience must be documented in your application's employment history) Please include your (a) role(s), (b) types of organizations, (c) scope of duties and responsibilities If you do not have this experience, please type "None" in the space provided.

***QUESTION 4**

Are you currently certified (at any level) by the Texas Commission on Fire Protection, or eligible to obtain certification by the time of hire, in any of the following? Please select all that apply

- Structure Fire Protection
- Fire Inspector
- Arson Investigator
- Fire Investigator
- Fire Service Instructor
- Fire Officer
- Hazardous Materials
- Driver/Operator–Pumper
- Fire Department Safety Officer
- Not certified but I am eligible
- N/A; None of the above

***QUESTION 5**

Are you currently certified by the Texas Commission on Law Enforcement Officer Standards and Education ("TCOLE") as a Peace Officer?

- Yes I am TCOLE certified
- I am not certified, but I am eligible to obtain certification by the time of hire
- None of the above

***QUESTION 6**

If you possess either Texas Commission on Fire Protection ("TCFP") and/or Texas Commission on Law Enforcement ("TCOLE") certifications, please indicate state/branch of issuance and date(s) of admission below. If you do not possess current certifications, please type "None" in the space provided.

***QUESTION 7**

Have you completed any of the following National Incident Management System (NIMS) training? Please select all that apply.

- IS- 100
- IS- 200
- IS- 300
- IS- 400
- IS- 700
- IS- 800
- None of the above

***QUESTION 8**

This role requires a Valid Driver's License (Texas upon hire) Do you have a Valid Driver's License?

- Yes, I have a Valid Texas Driver's License
- Yes, I have a Valid Driver's License but understand I must obtain a Valid Texas Driver's License prior to start date
- No, I'm not interested

***QUESTION 9**

Please provide number, class, state and expiration date below: (Type N/A if not applicable)

***QUESTION 10**

Which of the following Microsoft Office programs have you used proficiently during your previous employment? Please select all that apply.

- Excel
- Word
- PowerPoint
- Publisher
- Access
- SharePoint
- Outlook
- Windows
- N/A; None of the above

* Required Question