



CITY OF ROUND ROCK
invites applications for the position of:

Police Cadet

An Equal Opportunity Employer

SALARY:

Hourly
\$25.66

OPENING DATE: 05/10/22

CLOSING DATE: 06/27/22 11:59 PM

DESCRIPTION:

Attend the Round Rock Police Department Training Academy and successfully complete the academy curriculum for Texas Basic Peace Officer; successfully complete the Texas Commission on Law Enforcement licensing examination and obtain a Basic Peace Officer certification.

Must meet all legal requirements for future licensing and certification as required by the Texas Commission on Law Enforcement (TCOLE).

Must pass all phases of the selection process, including a comprehensive background investigation and the physical performance test.

Applicant offered employment must pass a drug screening test and psychological and medical assessments.

***** Date of the written exam is Friday, July 22, 2022 *****

EXAMPLES OF DUTIES:

- Position requires comprehensive study of State laws, police procedures, and all aspects of the law enforcement function, in preparation for becoming a certified peace officer.
- Position requires continued daily attendance at the law enforcement training academy, successful completion of written tests, participation in physical fitness-related activities as required by training academy, and completing academic requirements to obtain the Basic Peace Officer certificate.
- Position also includes assisting department personnel in performing a variety of law enforcement and crime prevention tasks.

EXPERIENCE AND TRAINING:

- Must have a high school diploma or equivalent

- By the date of the entrance examination, you must be at least 20 years and 6 months of age
- Must be a U.S. citizen.
- Must have 30 college credit hours **OR** 2 years prior military service **OR** 2 years of full-time basic jailer experience **OR** 2 years of full-time employment as a non-sworn member of the Round Rock Police Department

CERTIFICATES AND LICENSES REQUIRED:

Must be able to complete the Basic Peace Officer curriculum at Round Rock Police Department Training Academy and pass the TCOLE licensing examination to become a certified peace officer.

Must possess, or have ability to obtain, an appropriate valid Texas driver license and a driving record which meets current City auto liability insurance requirements.

Please direct any questions pertaining to this job posting to:

Training1@roundrocktexas.gov

Once you have completed and submitted your application, you will need to complete the Personal History Statement from the link below:

[City of Round Rock Personal History Statement](#)

Upon completing the personal history statement, email it to:
training1@roundrocktexas.gov

Personal History Statements must be completed and emailed by 5:00 pm Central on Monday, July 18, 2022

Application Process

Step 1: *If you meet the minimum requirements for the position, applicants will submit an employment application via NEOGOV.*

Step 2: *After submitting an employment application, applicants will submit a Personal History Statement from the link below and email it to Training1@roundrocktexas.gov no later than 5 pm Central on Monday, July 18, 2022.*

Step 3: *Upon initial review of the employment application and Personal History Statement, qualifying applicants will be invited to take the written exam on Friday, July 22, 2022.*

Some applicants will interview on the same day as the written exam. Please dress accordingly.

Step 4: *Applicants who successfully pass the written exam will be invited to a Preliminary Interview. Passing applicants will be required to submit all required background documents as listed on the Personal History Statement immediately after their interview.*

The City of Round Rock operates under the legal doctrine of "employment-at-will" and is an equal opportunity employer. The City values diversity and strives to attract a responsible, qualified and diverse workforce that represents the community that we serve.

OUR OFFICE IS LOCATED AT:
231 E. Main Street
Suite 100
Round Rock, TX 78664
512-218-5490

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Police Cadet Supplemental Questionnaire

- * 1. Which of the following best describes your education?
- Less than High School
 - High School Diploma or GED
 - Some College
 - Associate's Degree
 - Bachelor's Degree
 - Master's Degree or higher
- * 2. Which of the following best describes your experience/education? (NOTE: A minimum of one of the requirements below is needed for this position)
- 30 or more college credit hours
 - 2 or more years military experience
 - At least 2 years of correction officer/Licensed TCOLE Jailer Experience
 - 2 years of full-time employment as a non-sworn member of the Round Rock Police Department
 - None
- * 3. Have you ever been convicted for driving under the influence (DWI and DUI) within the past 10 years?
- Yes
 - No
- * 4. Are you currently attending a Basic Peace Officer Academy?
- Yes
 - No
- * 5. Have you been convicted for a Class A misdemeanor offense.
- Yes
 - No
- * 6. Are you currently on probation for any offense?
- Yes
 - No
- * 7. Do you possess a valid Texas Driver's License?
- Yes
 - Able to obtain prior to employment
 - No

* Required Question