



# Cisco Police Department

P.O. Box 110 \* 504 Conrad Hilton Blvd \* Cisco, Texas 76437-3136  
Office-254-442-1770 \* Dispatch-254-629-1728 \* Fax-254-442-3632

---

Lloyd Fagan  
Lieutenant/CID

Kenneth Preston  
Chief of Police

Lee Risdon  
Lieutenant/Patrol

## Job Announcement

The Cisco Police Department has two openings available for the position of patrol officer. We are looking for experienced officers to complement our department, however we are willing to train the right academy graduate(s).

The City of Cisco is located in the heart of the Texas Big Country. It is 45 miles east of Abilene and 105 miles west of Fort Worth at the crossroads of Highway 183, Highway 206 and Interstate Highway 20. Cisco was founded in 1881 with the entry of the Texas and Pacific (T&P) Railway. The city is named for New York banker John Jay Cisco who arranged financing for the railroad. Cisco is home to the first hotel acquired by Conrad Hilton in 1919. The city enjoys a beautiful lake to the north and is surrounded by ranch and farm land. A bustling commerce serves residents, visitors, and travelers.

The City of Cisco operates under a home rule charter as a council-manager form of government. Cisco encompasses approximately 5.0 square miles, all within Eastland County, and has a 2020 census population of 3841. Cisco is growing with newly annexed areas along Lake Cisco and new businesses coming in along Interstate 20.

The Cisco Police Department is comprised of 9 full-time officers, 2 reserve/part time officers, 1 code enforcement officer, 1 animal control officer and 1 administrative assistant. Our patrol officers are responsible for criminal patrol, initial investigations, traffic enforcement in town and on Interstate 20. Our department is also responsible for marine enforcement on Lake Cisco, typically from May to October.

Cisco officers are expected to be pro-active with enforcement and be involved within the community by participating in the community policing concept and our annual community outreach programs. The Cisco Police Department also takes great pride in having strong support from our community members, stakeholders, mayor and city council.

[Continued>](#)



# Cisco Police Department

P.O. Box 110 \* 504 Conrad Hilton Blvd \* Cisco, Texas 76437-3136  
Office-254-442-1770 \* Dispatch-254-629-1728 \* Fax-254-442-3632

---

Lloyd Fagan  
Lieutenant/CID

Kenneth Preston  
Chief of Police

Lee Risdon  
Lieutenant/Patrol

## **The City of Cisco offers the following pay and benefits for the patrol officer position:**

- \$20.60 an hour (\$42,848 Annually) as of 10/01/2021.
- Certificate pay is available after a probationary period, up to \$2,400 annually, including basic through master certs.
- Full medical, dental and vision plans are provided to the employee at no cost, with no waiting period.
- Retirement benefits are through TMRS, 2 to 1 match by the city.
- An optional 457(b) retirement program is also available to employees through Valueteach.
- Employees accrue up to 12 days (96 hours) of paid sick leave per calendar year.
- Employees accrue vacation time at the following rates: 1-9 years @ 80 hours per year, 10-19 years @ 120 hours per year, 20+ years @ 160 hours per year.
- If you live within the Cisco area, you may be eligible for a take home police vehicle.
- For the current budget year, the city offers 16 paid holidays and 1 additional paid floating birthday holiday.
- Hours over 80 in the pay period may be taken as overtime or you may accrue limited comp time.
- Uniforms, duty weapons and less lethal options are issued by the department.
- The department operates under the COPsync Records Management System with in-car and office applications.

## **Job Requirements/Minimum Qualifications:**

- Must be 21 years of age at the time of hiring with the city.
- Must be a United States Citizen
- Must have a High School Diploma or G.E.D.
- Must not have been convicted of any class A or B misdemeanor offense within the last 10 years.
- Must not have been convicted of any grade felony offense.
- Must not have been convicted of any offense involving family violence.
- Must not have had a driver license suspension within the last 5 years.
- Must be able to pass the TCOLE required medical physical, **psychological** and drug screen.
- Preference will be given to applicants with peace officer experience.
- Must be able to participate in and successfully complete an FTO program.

Continued>



# Cisco Police Department

P.O. Box 110 \* 504 Conrad Hilton Blvd \* Cisco, Texas 76437-3136  
Office-254-442-1770 \* Dispatch-254-629-1728 \* Fax-254-442-3632

---

Lloyd Fagan  
Lieutenant/CID

Kenneth Preston  
Chief of Police

Lee Risdon  
Lieutenant/Patrol

- Officers with previous experience may participate in an abbreviated FTO program.
- Must have and maintain a valid Texas driver license, or be able to obtain a Texas driver license.
- Must currently be licensed or able to be licensed by TCOLE and be in **good standing**.
- Must be free of mental/physical defect(s) that would prevent a person from performing the duties of a police officer.
- Must pass an extensive background check, psychological, medical physical, drug screening, vision and hearing tests.
- Must be willing to do shift work, patrol works 12-hour shifts and one 8-hour shift to make 80 hour pay periods.

## **Contact/Application Information:**

If you have any questions or need more information you may contact Maressa Gillen at the Cisco Police Department by calling (254)442-1770 or emailing at: [mgillen@ciscotexas.gov](mailto:mgillen@ciscotexas.gov). Interested persons may apply for the position(s) by going to the city's website at [www.cityofcisco.com](http://www.cityofcisco.com) and click on the "Career Center" icon to fill out the city application.

The police department's personal history statement is available under the "Police Department" icon in the center of the page.

Your city application and personal history statement can be submitted either by USPS, fax or in-person to the address below. Resumes are encouraged, but are optional. You may also email these items as an attachment to the [ciscopolice@ciscotexas.gov](mailto:ciscopolice@ciscotexas.gov) address.

Cisco Police Department  
504 Conrad Hilton Blvd  
Cisco, Texas 76437-3136  
254-442-1770 - Office  
254-442-3632 - Fax