Provisional License Application

Occupations Code, Chapter 55 allows a state agency to issue a provisional license to military members or spouses who are relocating to Texas based on the following:

1. The individual is a member of the armed forces or veteran or

2. The spouse of a member of the armed forces or veteran and

3. holds a current out of state license or

4. holds an inactive Texas license within the five years preceding the application date.

It is highly recommended that before submitting this application, you review our Minimum Standards for Initial Licensure (Rule §217.1). This can be found on our website under Information & Resources > Rules and Policy > Commission Rules or click here: Home - Rules & Meetings. If you do not meet minimum requirements, the provisional license can be cancelled, and you will not be allowed to move forward with the licensing process.

Texas does not recognize part-time or reserve appointments from other states.

The following documentation will need to be submitted and reviewed before a provisional license can be issued:

1. A copy of the members' military orders showing relocation to this state;
2. If the applicant is a military spouse, a copy of the military spouse's marriage license; and
3. A notarized affidavit affirming under penalty of perjury that:
    a. The applicant is the person described and identified in the application;
    b. All statements in the application are true, correct and complete;
    c. The applicant understands the scope of practice for the applicable license in this state and will not perform outside of that scope of practice; and
    d. The applicant is in good standing in each state in which the applicant holds or has held an applicable license.
4. A letter, from the state POST, stating the following:
    a. The individual holds a license that is current, has not been suspended or revoked, and has not been voluntarily surrendered during an investigation for unprofessional conduct;
    b. Has not been disciplined by the POST with respect to the license; and
    c. It is not currently under investigation by the licensing authority for unprofessional conduct related to the license.
5. Most recent copy of the DD-214, if applicable.

For those individuals who are Jailers and/or Telecommunicators:

- It may be more beneficial if you are hired with a department and receive a temporary license. With this temporary license, you are given one year to complete the licensing process instead of the 180-day time frame.
- If you decide to go the provisional license route, all information/ requirements above must be followed.

Once the application is received, the following is the process for awarding a 180-day provisional license.

1. Verify that the individual is currently licensed out of state and in good standing.
2. Verify that the individual is a military member, veteran or a spouse of a military member.
3. A search for license through the National Decertification Index (NDI).
4. CCH search from Enforcement. The TCOLE Enforcement Division may request documentation if a CCH search results in a record.
5. The individual will be awarded the provisional license. The timeframe of 180 days begins when issued.
    a. The individual is eligible to look for employment with a department once the provisional license has been issued.
6. The individual will be notified, via email, that the 180-day provisional license has been issued along with information to become fullylicensed in the state.

PID Assignment (C-1)
Completion of all fields required.

INDIVIDUAL INFORMATION

1. Social Security Number	2. First Name	3. M.I.	4. Last Name	5. Suffix (Jr., etc.)

6. Race/Ethnicity ☐ American Indian or Alaskan Native ☐ Asian ☐ Black ☐ Hispanic ☐ Multicultural ☐ White	7. Date of Birth	8. Gender ☐ Male ☐ Female	9. Driver's License State: Num.:

10. Home Mailing Address	11. City	12. State	13. Zip Code

14. Height	15. Weight	16. Hair Color	17. Eye Color

18. U.S. Citizen ☐ Yes ☐ No	19. Select One Completed: ☐ High School Diploma ☐ GED	20. Phone Number (include Area Code)

21. Email address (must be legible)

This form is to be submitted only for the express purpose of having a personal identification number (PID) assigned by TCOLE to the above-named individual therein creating a TCOLE record and allowing training to be reported for the individual.

☐ Applying for consideration of an 180-day provisional license.

_____

Signature of Applicant Date

Mail this form with all required documents to:

Texas Commission on Law Enforcement

6330 E. Hwy. 290, Suite 200
Austin, TX 78723-1035

Provisional License Eligibility Form

Incomplete applications will be returned via email.

This form is to establish eligibility for an 180-day provisional license. If approved, you will be emailed with your approval and the information needed to become fully licensed in the state of Texas.

Date of application: _____ PID: _____ (if previously licensed in Texas)

Last Name:_____First Name: _____ M.I.:____Suffix: _____

Address:_____City:_____State:_____ ZipCode: _____

Date of Birth:___/___/____ U. S. Citizen: ☐Yes ☐No Education: ☐High School Diploma ☐ GED

Phone Number:_____Email address: _____

The following documentation will need to be submitted for review:

1. ☐A copy of the members' military orders showing relocation to this state;
2. ☐If the applicant is a military spouse, a notarized copy of the military spouse's marriage license; and
3. ☐A notarized affidavit affirming under penalty of perjury that:
    a. The applicant is the person described and identified in the application;
    b. All statements in the application are true, correct and complete;
    c. The applicant understands the scope of practice for the applicable license in this state and will not perform outside of that scope of practice; and
    d. The applicant is in good standing in each state in which the applicant holds or has held an applicable license.
4. ☐A notarized letter, from the state POST, stating the following:
    a. The individual holds a license that is current, has not been suspended or revoked, and has not been voluntarily surrendered during an investigation for unprofessional conduct;
    b. Has not been disciplined by the POST with respect to the license; and
    c. It is not currently under investigation by the licensing authority for unprofessional conduct related to the license.
5. ☐Most recent copy of the DD-214, if applicable.

Upon signing this document, I understand that I will have to meet the requirements of Commission Rule §217.1 for licensure. I have not been convicted of or placed on deferred adjudication for any Class B Misdemeanor or above, nor do I currently have pending criminal charges against me. I am fully aware that this application is a government document, and, under penalties of perjury, I declare the foregoing information to be true and correct.

_____ _____

Signature of Applicant Date

Sworn to and subscribed before me, this the_____day of_____ My commission expires_____/_____/_____

Notary Public in and for State of_____ _____

Printed Name of Notary

Notary Seal or Stamp

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Signature of Notary